

**Shepherd University**  
**Graduate Studies Petition for Waiver of Tuition**  
**"Student Waiver Form"**

Date Received by Graduate Studies: \_\_\_/\_\_\_/\_\_\_ Semester (one form per semester): 20\_\_F\_\_S\_\_Sum\_\_  
 Name: \_\_\_\_\_ Student Identification # \_\_\_\_\_  
 Street/P.O. Box: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_

**Directions:** Use this form if you are not an employee of Shepherd or Blue Ridge Community and Technical College, or a graduate student worker with a Shepherd or SURC Grant, or a Student Affairs Scholarship Recipient. If you are a student affairs employee with a scholarship, you must use another form entitled "Student Affairs Scholarship Recipient Waiver Form." If you are an employee of Shepherd or BRCTC, or a Graduate Student Researcher with a Shepherd or SURC Grant, please use the "Employees or Graduate Student Researcher Form." All forms are located on the Graduate Studies website at <http://www.shepherd.edu/graduate-studies/forms.html>

**Due: Fall Semester – July 1; Spring Semester – November 1; Summer – March 1**  
**Category Request -- Please Check Petition Type and Number of Credits**

(Please indicate number of credits to waive)	<u>Credits</u>
1. <b>Not Full time Employee of Shepherd University (Graduate Student Waiver):</b>	_____
<i>[Must be taking at least three credits for partial waiver]</i>	
<b>AND/OR</b>	
2. <b>Graduate Research Assistantship (GRA Waiver/Scholarship):</b>	_____
<i>[Must be taking at least three credits for partial waiver]</i>	

**For #2 Above:** Must have Graduate Coordinator Signature, Proposed Graduate Faculty and Scholarship Type indicated.

Signature of Graduate Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_  
 Proposed Graduate Faculty for GRA: \_\_\_\_\_  
 Proposed Graduate Level Scholarship: (e.g., Book, Article, Presentation, Grant, Music Score, Other)

---

**For both #1 and #2 Above:** Provide the following to support your waiver request

Graduate Program Enrolled in: (Must be at least provisionally admitted): \_\_\_\_\_  
 Applicant's ultimate career goals and the role of graduate study in those career goals: \_\_\_\_\_

---

**Email signatures may be used, but must be attached to this form when submitted to the Division of Graduate Studies.** Multiple requests for waivers/grant work must include all respective signatures.

Approved: \_\_\_ Denied: \_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dean of Graduate Studies and Continuing Education