**Core Curriculum Committee Meeting Minutes**

**Wednesday, February 17, 2021, 4:10 p.m., Virtual Meeting**

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| **Voting Members 2020 – 2021:** |  |  |
| Karen Adams (CME) | x | vacant (ACCT)  |  |
| Rachel Carlson (MUSC) | x |  |  |
| Jacquelyn Cole (CHEM) | x |  |
| Lindsey Levitan (PSYC) | x | **Non-Voting, Ex Officio Members 2020 – 2021:** |
| vacant (SOCI) |  | John Wilkins (Student Representative) | x |
| James Dovel (BADM) | x | vacant (Student Representative) |  |
| David Gordon (HIST) | x | Tracy Seffers (Registrar) | x |
| Karen Green (SOWK) | x | vacant (Dir. Academic Advising) |  |
| Brad Hamann (CAT) | x | Laura Renninger (Assessment Task Force) | x |
| Rhonda Hovatter (RSES) | x | H. Williams-McNamee (Student Success) | x |
| Kyle Hoy (ECON) | x | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) | x | Rachael Meads (Student Engagement) |  |
| Sytil Murphy (EPS) | x | Emily Gross (Academic Support Center) | x |
| J. B. Tuttle (EDUC) | x | Michael Groves (C&I Chair) |  |
| Kellie Riffe-Snyder (NURS) | x | Shannon Holliday (FYEX) |  |
| Stephanie Slocum-Schaffer (PSCI) | x |  |  |
| Yanhong Wang (Library) |  | **Core Curriculum Committee Chair 2020 – 2021:**  |
| David Wing (BIOL) |  | Tim Nixon (EML) | x |
|  |  |  |  |

Quorum = 11 voting members

1. **Approval of the Minutes from the Meeting of 1/20/2021**

James Tuttle moved to approve the minutes and Rhonda Hovatter seconded. Minutes were approved unanimously.

**II. Reports**

1. C&I (Michael Groves)

No report.

1. Assessment Subcommittee (Laura Renninger)

Laura Renninger shared the Core Assessment folder on the CCC Sakai site for everyone’s review, including assessments, rubrics, and more. The 2018-2019 cycle report has been completed. She also highlighted NSSE 2019 results regarding students’ perceptions regarding competencies (e.g. lifelong learning). Laura noted that creative thinking data would be helpful looking ahead to the 2020-2021 assessment cycle.

1. Course Substitution Subcommittee (Karen Green)

No report.

**III. Second Readings**

1. EDUC

Add EDUC451 as a Tier III Capstone option.

Change EDUC450, a Tier III Capstone option, to update its assessments.

Sytil Murphy moved to approve and Stephanie Slocum-Shaffer seconded. 14 members voted in the affirmative. The proposals passed.

**IV. First Readings**

1. APST

Add APST430 as a Tier II Writing in the Major option.

Add APST486 as a Tier III Capstone option.

Tim Nixon asked for elaboration regarding the focus of the writing process in APST430. Stephanie Slocum-Shaffer asked for clarification for both courses regarding the particular assignment used for the assessment plan for lifelong learning. Stephanie Slocum-Shaffer also requested information about how the capstone course, beyond the program as a whole, will address the competencies for lifelong learning and ethical practice. Stephanie suggested the adjustment of the listed cap of 25 students to 20. Tim Nixon requested that Sylvia Shurbutt provide the Committee with one or two examples of how the writing process is incorporated in the APST430 class. Sylvia agreed to make adjustments and revisions for resubmission.

1. PSCI

Add PSCI496 as a Tier II Writing in the Major option.

Add PSCI497 as a Tier III Capstone option.

1. EDUC

Add EDUC560 as a Tier II Social Sciences option.

Add EDUC581 as a Tier II Social Sciences option.

Jason Allen presented on behalf of LeAnn Johnson. Tracy Seffers asked what the progression to juncture will look like for a student who hasn’t taken EDUC 200 until their senior year. More discussion of the course progression followed and its possible impact on juncture. Tracy Seffers brought up how this substitution would appear in the catalog to avoid potential confusion.

JB Tuttle put forward the following motion: “When approved as part of the MAT 4+1 program, it is moved that EDUC581 be substituted for EDUC200 and EDUC560 be substituted for EDUC360.” Lindsey Levitan seconded. 12 votes to approve. No abstentions. The motion passed.

**V. Old Business**

1. Transfer Students Receiving P/F Grades during Covid-19 Crisis (Tracy Seffers)

Tracy provided the committee with the amended statements that reflect feedback from the Department of English and Modern Languages. These statements have also been shared with the Admissions and Credits committee.

Stephanie Sloccum-Shaffer made the motion to endorse the policy statement from the university’s Registrar. JB Tuttle seconded. There were 12 votes to endorse and one abstention.

1. Competency Requirement Mapping for New Course Creation (Monica Larson)

N/A. Monica Larson had to leave meeting early.

**VI. New Business**

N/A.