**Core Curriculum Committee Meeting Minutes**

**Wednesday, November 18, 2020, 4:10 p.m., Virtual Meeting**

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| **Voting Members 2020 – 2021:** | |  |  |
| Karen Adams (CME) | + | Al Weidinger (ACCT) | + |
| Rachel Carlson (MUSC) | + |  |  |
| Jacquelyn Cole (CHEM) | + |  | |
| Lindsey Levitan (PSYC) | + | **Non-Voting, Ex Officio Members 2020 – 2021:** | |
| vacant (SOCI) | + | John Wilkins (Student Representative) | + |
| James Dovel (BADM) | + | vacant (Student Representative) |  |
| David Gordon (HIST) | + | Tracy Seffers (Registrar) | + |
| Karen Green (SOWK) | + | vacant (Dir. Academic Advising) |  |
| Brad Hamann (CAT) | + | Laura Renninger (Assessment Task Force) | + |
| Rhonda Hovatter (RSES) | + | H. Williams-McNamee (Student Success) | + |
| Kyle Hoy (ECON) | + | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) | + | Rachael Meads (Student Engagement) |  |
| Sytil Murphy (EPS) | + | Emily Gross (Academic Support Center) | + |
| J. B. Tuttle (EDUC) | + | Michael Groves (C&I Chair) |  |
| Kellie Riffe-Snyder (NURS) | + | Shannon Holliday (FYEX) |  |
| Stephanie Slocum-Schaffer (PSCI) | + |  |  |
| Yanhong Wang (Library) | + | **Core Curriculum Committee Chair 2020 – 2021:** | |
| David Wing (BIOL) | + | Tim Nixon (EML) | + |
|  |  |  |  |

Quorum = 11 voting members

All 20 voting members were present.

1. **Approval of the Minutes from the Meeting of 9/16/2020**

Stephanie Slocum-Schaffer moved to approve, Rhonda Hovatter seconded, minutes were unanimously approved.

**II. Reports**

1. C&I (Michael Groves)
2. Assessment Subcommittee (Laura Renninger)
3. Course Substitution Subcommittee (Karen Green)

**III. Old Business**

1. Minor Change Form—*See document on Sakai!* (Tim Nixon, Brad Hamann)

Stephanie Slocum-Schaffer moved to approve form, J.B. Tuttle seconded, minor change form was approved by a majority of 17 voting members.

1. Competency Requirement Mapping for New Course Creation (Monica Larson)

**IV. New Business**

1. Request for Committee’s Input (Stephanie Slocum-Schafer)
2. Request for Committee’s Input (LeAnn Johnson)
3. Archival Searches for CCC Records (Tim Nixon)

Tim Nixon emphasized that representatives from departments and programs will be expected to search the Committee’s Sakai-based archives, if dates cannot be provided for previous proposals.

1. Request for Committee’s Input on “double dipping” and code sharing (Karen Adams)

Stephanie Slocum-Schaffer brought forward the following motion, seconded by J.B. Tuttle and approved by a majority of 17 voting members:

“I move that the Committee endorse a clarification of the Core Curriculum Framework guidance regarding "double-dipping" as follows: that when Departments require majors and minors to take specific Core Curriculum courses outside of the major, these course are not subject to the 8-credit maximum for double dipping.”