**Core Curriculum Committee Meeting Minutes**

**Wednesday, March 25, 2020, 4:10 p.m., Virtual Meeting**

|  |  |  |
| --- | --- | --- |
| **Voting Members 2019 – 2020:** |  |  |
| Karen Adams (CME) | x | Al Weidinger (ACCT) | x |
| Rachel Carlson (MUSC) | x |  |  |
| Jacquelyn Cole (CHEM) | x |  |
| vacant (PSYC) |  | **Non-Voting, Ex Officio Members 2019 – 2020:** |
| Momodou Darboe (SOCI) |  | vacant (Student Representative) |  |
| James Dovel (BADM) | x | Michael Mastrianni (Student Rep.) | X |
| David Gordon (HIST) | x | Tracy Seffers (Registrar) | X |
| Karen Green (SOWK) | x | Amy DeWitt (Dir. Academic Advising) | X |
| Brad Hamann (CAT) | x | Laura Renninger (Assessment Task Force) | X |
| Rhonda Hovatter (RSES) | x | H. Williams-McNamee (Student Success) | X |
| Kyle Hoy (ECON) | x | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) | x | Rachael Meads (Student Engagement) | X |
| Sytil Murphy (EPS) | x | Emily Gross (Academic Support Center) | X |
| Jenny Penland (EDUC) | x | Heidi Hanrahan (C&I Chair) | X |
| Kellie Riffe-Snyder (NURS) | x | Shannon Holliday (FYEX) |  |
| Stephanie Slocum-Schaffer (PSCI) | x |  |  |
| Yanhong Wang (Library) | x | **Core Curriculum Committee Chair 2019 – 2020:**  |
| David Wing (BIOL) | x | Tim Nixon (EML) | X |
|  |  |  |  |

Quorum = 11 voting members

1. **Approval of the Minutes from the Meeting of 2/19/2020**Sytil Murphy made a motion to approve; Stephanie Slocum-Schaffer seconded. Approved without corrections.

**II. Reports**

1. C&I (Heidi Hanrahan): Nothing significant to report
2. Assessment Subcommittee (Laura Renninger): Amy DeWitt proposed new templates to use beginning of Fall 2020.
3. Course Substitution Subcommittee (Karen Green): Nothing forthcoming

**III. Minor Changes**

1. Review of Minor Change Form Draft: Heidi Hanrahan noted that the Simple Change form will make a good paper trail for documentation. Deleting Section 2 was brought up as a possibility by David Wing, but it was decided that it would remain, albeit with additional verbiage noting nothing could be changed in that section if it was a Simple Change. Brad Hamann will revise.
2. Committee members were reminded to note the March 6 email outlining change to the prerequisites for CHEM 207 and CHEM207L. These classes are Lab Science options for students trying to fulfill their Core Curriculum requirements.

**IV. Second Readings**

1. CRIM and SOCI proposals presented by Amy DeWitt. The first reading had lacked full assessment plans and the appropriate competency boxes needed to checked on the Course Change Forms.

Add CRIM450 as a Tier III Capstone option.

Add SOCI301 as a Tier II Writing-in-the-Major option.

Delete SOCI419 as a Tier III Capstone option.

Change SOCI420 from a Tier II Writing-in-the-Major option to a Tier III Capstone option.

Stephanie Slocum-Shaffer moved to approve; seconded by Sytil Murphy/David Wing. Approved unanimously via chat vote. (17-0)

1. BIOL proposals presented by David Wing.

Add BIOL225/227 as a Tier I Sciences option.

Add BIOL226/228 as a Tier I Sciences option.

The proposal was reworked from the initial reading with Laura Renninger’s assistance. Stephanie Slocum-Shaffer moved to approve; seconded by Karen Adams. Approved 16-0 with one abstention via chat vote.

**V. Old Business**

A. David Wing presented rationale for Anatomy and Physiology transfer in for Tier I Sciences credit. Sytil Murphy questioned the rationale for a true lab experience, but it was noted by Tracy Seffers that articulation agreements were already in place that accepted students’ courses as meeting the various requirements.

**VI. First Readings**

1. EDUC proposals presented by Jennifer Penland.

Delete EDUC400 as a Tier II Writing-in-the-Major option.

Add EDUC461 as a Tier II Writing-in-the-Major option.

Dr. Penland provided rationale and proposed that EDUC 400 be removed from the Core as the Writing-in-the-Major course for Education AND adding EDUC 461, which is more appropriate for Teacher Education and more writing-intensive, thus more in line with the purpose and intent for such a required course. Stephanie Slocum-Schaffer and David Gordon questioned the cap of 25 students and whether the course focuses on the writing process itself. It was suggested by David Gordon that in the second reading the current syllabus verbiage needs to reflect continuous drafting and peer reviewing in the actual course in order for the Writing-in-the-Major designation to make sense. Heidi Hanrahan noted that the Committee should keep an eye on what happens in C&I regarding this course because it will affect Music. Karen Adams mentioned that including a peer review component in the course would strengthen the proposal, although it is not explicitly an element listed in the Framework document. The Committee recommended suggested edits for a second reading in April.

**VII. New Business**

None

Meeting adjourned at 5:28 p.m.

Notes compiled by Emily Gross, Monica Larson, and Jenny Penland.