**Core Curriculum Committee Meeting Minutes**

**Wednesday, November 20, 2019, 4:10 p.m., Scarborough Library, Room 256**

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| **Voting Members 2019 – 2020:** | |  |  |
| Karen Adams (CME) | X | Al Weidinger (ACCT) | absent |
| Sally Brasher (HIST) | X |  |  |
| Rachel Carlson (MUSC) | X |  | |
| Jacquelyn Cole (CHEM) | X | **Non-Voting, Ex Officio Members 2019 – 2020:** | |
| Larry Daily (PSYC) | X | vacant (Student Representative) |  |
| Momodou Darboe (SOCI) | absent | Michael Mastrianni (Student Rep.) | absent |
| James Dovel (BADM) | X | Tracy Seffers (Registrar) | absent |
| Karen Green (SOWK) | X | Amy DeWitt (Dir. Academic Advising) | X |
| Brad Hamann (CAT) | X | Laura Renninger (Assessment Task Force) | absent |
| Rhonda Hovatter (RSES) | X | H. Williams-McNamee (Student Success) | X |
| Kyle Hoy (ECON) | X | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) | X | Rachael Meads (Student Engagement) | X |
| Sytil Murphy (EPS) | absent | Emily Gross (Academic Support Center) | X |
| Jenny Penland (EDUC) | absent | Heidi Hanrahan (C&I Chair) | absent |
| Kellie Riffe-Snyder (NURS) | X | Shannon Holliday (FYEX) | absent |
| Stephanie Slocum-Schaffer (PSCI) | absent |  |  |
| Yanhong Wang (Library) | X | **Core Curriculum Committee Chair 2019 – 2020:** | |
| David Wing (BIOL) | absent | Tim Nixon (EML) | X |
|  |  |  |  |

Quorum = 11 voting members

**I. Approval of the Minutes from the Meeting of 10/16/2019**

Meeting was called to order at 4:10 pm. Motion to approve was made. Discussion followed. Larry Daily noted the heading included “agenda” rather than “minutes” and would need to be changed to reflect documentation of the meeting minutes. Following the correction the minutes were approved.

**II. Reports**

1. C&I (Heidi Hanrahan) No report
2. Assessment Subcommittee (Laura Renninger) Dr. Renninger was not available for the meeting and submitted the assessment sub-committee report in writing to the committee chair. Dr. Nixon gave the report stating 2018-19 assessment reports were due Jan. 2020. New assessment plans are due May 2020. Dr. Renninger also stated that she is available to meet with anyone needing assistance with the WEAVE system.
3. Course Substitution Subcommittee (Karen Green) Ms. Green stated that spring advisement concluded with a few requests for course substitutions.

**III. Second Readings**

1. APST

Add APST345 as a Tier II Arts option.

Dr. Shurbutt and Prof. Adam Booth presented the 2nd read for the course. Motion to approve APST345 as a Tier II Arts option was made by Larry Daily and seconded by Rachel Meads. A hand vote was taken, and the motion carried unanimously.

1. THEA

Add THEA490 as a Tier III Capstone option.

Prof. KB Saine presented corrections as requested in the 1st read. Tim Nixon presented concerns by Laura Reninger (which were submitted in writing). Brief discussion followed. Following the discussion, a motion was made by Larry Daily for approval of THEA490 as a Tier III Capstone option and seconded by Brad Hamann. A hand vote was taken, and the motion carried unanimously.

**V. Old Business**

No old business presented

**VI. New Business**

No new business

Motion to adjourn at 4:35 p.m. Seconded and passed.

**Respectfully submitted,**

**Rhonda Hovatter**

**Associate Professor – School of Recreation, Sport and Exercise Science**