**Core Curriculum Committee Meeting Minutes**

**Wednesday, October 16, 2019, 4:10 p.m., Scarborough Library, Room 256**

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| **Voting Members 2019 – 2020:** |  |  |
| Karen Adams (CME) | X | Al Weidinger (ACCT) | X |
| Sally Brasher (HIST) | X |  |  |
| Rachel Carlson (MUSC) | X |  |
| Jacquelyn Cole (CHEM) | Absent | **Non-Voting, Ex Officio Members 2019 – 2020:** |
| Larry Daily (PSYC) | X | vacant (Student Representative) |  |
| Momodou Darboe (SOCI) | Absent | Michael Mastrianni (Student Rep.) | X |
| James Dovel (BADM) | X | Tracy Seffers (Registrar) | Absent |
| Karen Green (SOWK) | Absent | Amy DeWitt (Dir. Academic Advising) | Absent |
| Brad Hamann (CAT) | X | Laura Renninger (Assessment Task Force) | Absent |
| Rhonda Hovatter (RSES) | X | H. Williams-McNamee (Student Success) | X |
| Kyle Hoy (ECON) | X | vacant (Multicultural Students Affairs) |  |
| Monica Larson (COMM) | Absent | Rachael Meads (Student Engagement) | X |
| Sytil Murphy (DEPS) | X | Emily Gross (Academic Support Center) | Absent |
| Jenny Penland (EDUC) | X | Heidi Hanrahan (C&I Chair) | Absent |
| Kellie Riffe-Snyder (NURS) | X | Shannon Holliday (FYEX) | Absent |
| Stephanie Slocum-Schaffer (PSCI) | X |  |  |
| Yanhong Wang (Library) | Absent | **Core Curriculum Committee Chair 2019 – 2020:**  |
| David Wing (BIOL) | Absent | Tim Nixon (EML) | X |
|  |  |  |  |

Quorum = 11 voting members: Quorum is present

**I. Welcomes and Introductions**

Meeting began at 4:10 pm. Guests included Dr. James Pate, KB Saine and Peggy McKowen.

**I. Approval of the Minutes from the Meeting of 9/18/2019**

Larry Daily points out a small typo near the top of page 2: “*circular*” should be “*curricular*.” Larry Daily makes motion to approve. Seconded and approved.

**II. Reports**

1. **C&I (Heidi Hanrahan)**
No report given.
2. **Assessment Subcommittee (Stephanie Slcoum-Schaffer reporting for Laura Renninger)**

The committee met the previous week and mapped out competencies and who is assessing what, to make sure every competency is being assessed by at least two departments. To assure this, the committee has several recommendations, including a request for Economics to drop Quantitative Literacy and add Wellness and a request for CME to drop Critical Thinking and add Creative Thinking. These requests are to be instituted during the next assessment cycle, not the current one. Those assessment plans should be available on Sakai. Questions can be directed to Laura Renninger.

1. **Course Substitution Subcommittee (Karen Green)**

Tim Nixon reports that Karen talked to Jenny Penland who has agreed to represent her college, so the subcommittee is now fully staffed.

**III. Second Readings**

**A. ENGL**

 **Add ENGL271 as a Tier II Arts option.**

Floor is opened for questions. Larry Daily moves for approval. Stephanie seconds. Committee agrees to a hand vote. 14 in favor. Motion carries.

**IV. First Readings**

1. **PSYC**

**Delete PSYC101 as a Tier I FYEX option.**

Larry Daily presents and reviews rationale for the removal of PSYC101. The original decision was to add PSYC101 to the Core as a Tier II Social Science (which they want to leave in place) and create a majors-only section of PSYC101 that would serve as their FYEX. The second option has not worked out well. Incorporating the FYEX material into this section meant the majors were getting less psychology material than non-majors did in PSYC101. The other problem was the course could not be counted as a Tier 2 Social Science because it could not be counted in two different slots in the Core. Request to remove PSYC101 as a Tier I FYEX option is an attempt to clean up the Core Curriculum worksheet.

Floor is opened for questions. There are none.

Nixon requests committee agreement to accept the proposal on a single read. No objections.

Stephanie Slocum-Schaeffer makes a motion to remove. Karen Adams seconds. 14 in favor. Motion carries.

1. **THEA**

**Add THEA490 as a Tier III Capstone option.**

Peggy McKowen from CATF (Contemporary American Theater Festival) discusses the reasoning for the request and introduces new Theater faculty member KB Saine. The program is now in its third year, now has a faculty member and majors. The program is about a year ahead of schedule with the planned major in terms of courses, thus the need to bring this capstone course to Core Curriculum now. They have a student who will need it next semester. The THEA490 course is modeled after what the art majors are currently doing in their capstone courses and includes a lot of written material as well as public presentation, and the reviewers for the presentations will have as reference the professional work done in the CATF.

Floor is opened to questions and comments.

* Stephanie Slocum-Schaeffer suggests that there be included clear numerical benchmarks (e.g., “80% of students should meet a specific expectation,” etc.) in place of a general mention of assessment goals. The description should discuss what standard the assessment is being measured against. Stephanie suggests consulting Laura Renninger for specific suggestions in wording.
* Michael Mastrianni asks about timing of taking the course. McKowen states that students would take the course the spring semester before graduating. If students are graduating in December, they would take it in the spring of their third year.
1. **APST**

**Add APST345 as a Tier II Arts option.**

Rachel Meads points out that this is Adam Booth's course. He is an unofficial artist-in-residence in Shepherdstown. It is an interactive multicultural story course. The course covers a variety of pockets of culture, including local and global storytelling traditions, including Cherokee Nation storytelling traditions, and those from the British Isles and African American and immigrant communities.

Floor is opened to questions and comments.

* Karen Adams mentions that the title is too long and will probably need to be shortened to appear on the University’s course schedule. The limit is about 27 to 28 characters.

**V. Old Business**

No old business items were addressed.

**VI. New Business**

Tim has heard that Nursing needs Biology to bring some proposals through. Sytil Murphy will ping David Wing to talk to Nursing. Nursing proposals are currently going through C&I but are stalled until the Core Curriculum changes from Biology take place. Karen Adams mentions that Scott Beard is aware of the situation and has contacted Dean Warburton about the situation.

Motion to adjourn at 4:25 p.m. Seconded and passed.

**Respectfully submitted,**

**Brad Hamann**

**Assistant Professor of Art**