

Addendum #1 to RFB SUDL20-01
For Custodial Supplies
April 10, 2019

- Q1. Please provide the previous bid tabulations & award information.
- A1. The custodial supplies have not been previously bid. Therefore, there is not a tabulation or award information.
- Q2. For the trash lines, how often are orders placed and in what quantities?
- A2. Shepherd University usually place an order once a month.
40 cases of medium (33 gallon), 100 to a case, 1.9m black, 16.3 lbs.
20 cases of large (60 gallons), 100 to a case, 1.9m black, 27.4 lbs.
10 cases of small (12-16) gallons, 1000 per case, 8 microns black, 16.2 lbs.
10 cases clear recycle (40-45 gallons), 250 per case, 16 microns, 19.7 lbs.
10 cases clear recycle (12-16 gallons), 500 per case, 12 microns, 12.3 lbs.
- Q3. Does the receiving location have a loading dock and forklift?
- A3. There is no loading dock at the receiving location. As of now the items are delivered on a truck with a lift gate and moved around with a pallet jack.