

**Addendum #1 to Request for Bid SUDL19-14  
For Consultants with Installing Ellucian's Banner 9 Instances  
March 26, 2019**

**Q1.** For Task 4, please list each Banner 8 form along with the description of the modification or form's purpose, and indicate whether it is a net new form, or a modification of an existing Ellucian-delivered form with the same name.

**A1.** The custom forms are identified below:

FAAINVE – WVNET modification	
FWAFIMI	FIMS Invoice Ancillary Information Form
FWAPAYR	Payroll Batch Detail Form
SPAXFTE	Faculty full-time equivalency form
SPAXIDF	ID Lookup Failure Reset
SPAXPTF	Part-Time Faculty Contract Form
SPAXRAC	General Person Form
SSAXSPC	Special Class code
SWAATHL	Student Athlete Information Form
SWASPYR	Student Sport Year Information
SWPRARI	Reset AR Indicator
SWPRGTC	Web Registration Time Management Control

**Q2.** Has any analysis been done to determine if said modifications can be accomplished with the extensibility toolkit (page builder, domain extension, etc.)?

**A2.** Only analysis by Ellucian Forms Analyzer; all were eligible for Transformation.

Q3. For Task 5, please list all existing connections for 3rd party products to be integrated.

A3. Answer to Question 3 is identified in A4.

Q4. Also for Task 5, please clarify if by custom scripts the institution means sql, pl/sql, and shell scripts that exist on current job submission/code tree servers? Or is this referring to something else. Also, to which APIs does this task refer? Banner APIs which are delivered by Ellucian? Or other 3rd party APIs?

A4. 3<sup>rd</sup> party API or external connections: Follett, Atrium, WVNET (Argos/DW), CSI, THD/Adirondack, Campus Labs, Sakai, Chartwells, TK20, CSI.  
Yes, institution custom sql or shell scripts on job sub; potentially another custom script used for Banner account creation.

---

Q5. Have questions been submitted by other bidders? If so, how can we view the questions and answers?

A5. Questions have been submitted by other bidders. All of the questions and answers submitted by all bidders are incorporated within the addendum.

---

Q6. Since the Q&A date is March 28, may we request you to please extend the due date (current due date is April 2<sup>nd</sup>) by few days so that we can get time to review the Q&A responses and prepare a cost effective RFB response?

A6. The Request for Bid due date has been changed from 3:00 p.m. on Tuesday, April 2, 2019 to 3:00 p.m. on Friday, April 5, 2019.

Q7. For Task 1, does it include both BEIS SSO Manager and Ethos setup for Banner 9? Do you currently have CAS setup? Does the solution support provide the UDC-ID for user authentication services?

A7. Experience in either; configure SSO with ADFS.  
We do not currently have CAS setup.  
No; don't currently have UDC-ID; can be configured.

Q8. For Task 2, we assume that All the listed modules i.e. Student, General, Financial Aid, Finance and Accounts Receivable will be upgraded to its latest available release. Please confirm if there are any preferred version/release numbers. Please confirm if you are planning to use WebLogic or Tomcat for application deployments? We assume that only Admin pages will be upgraded and that Banner 9 Self Service Applications are not in scope. Please confirm. Do we have ESM setup for Banner upgrades? Please confirm if the banner environment has been configured in ESM.

A8. Confirmation that we would want the latest versions.  
 Tomcat  
 Banner 9 Self-Service is out of scope.  
 No-ESM is not setup.

Q9. For Task 3, kindly let us know if you have an estimate on how much time you would need from us? If you don't have an estimate, would it be ok if we provide you a T&M quote, instead of a fixed bid for this task?

A9. Availability until requirements have been completed.  
 We do not want a time and material quote. Please provide the hours necessary to complete the project.

Q10. For Task 4, Is it possible to know more about the nature of the customizations and the list of forms to be customized in order to estimate accurately. In the absence of more information here, is it ok to provide a T&M rate instead of a fixed rate for the task?

A10. Custom Forms Identified Below:

FAAINVE – WVNET modification	
FWAFIMI	FIMS Invoice Ancillary Information Form
FWAPAYR	Payroll Batch Detail Form
SPAXFTE	Faculty full-time equivalency form
SPAXIDF	ID Lookup Failure Reset
SPAXPTF	Part-Time Faculty Contract Form
SPAXRAC	General Person Form
SSAXSPC	Special Class code
SWAATHL	Student Athlete Information Form
SWASPYR	Student Sport Year Information
SWPRARI	Reset AR Indicator
SWPRGTC	Web Registration Time Management Control

A time and material rate would be acceptable for this task 4.

Q11. For Task 5, Because the actual effort depends on the nature of task, we will be able to provide a T&M Rate. Please confirm if this works for the University?

A11. Please provide estimated hours on a small scale, medium scale, and a large scale.

3<sup>rd</sup> Party API or external connections: Follett, Atrium, WVNET (Argos/DegreeWorks) CSI, THD/Adirondack, Campus Labs, Sakai, Chartwells, TK20. Institution custom sql or shell scripts on job submission with potentially another custom script used for Banner account creation.

Q12. For Task 7, we are able to provide a walkthrough and training personally as well as through the written install reports prepared during installation process. Functional training is out of scope. Please confirm if the understanding is correct?

---

A12. Information Technology specific training and documentation for Banner 9 component installations AND function training and documentation of Banner 9 environment for end users.

---