**Minutes of the 15 February 2017 Regular Meeting of the**  
**Shepherd University Core Curriculum Committee**

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| Chair – Kevin Williams | Present | EDUC – Dawne Burke | Present |
|  |  | HPERS – Greg Place | X |
| BIOL – David Wing | Present | NURS – Mary Coyle | Present |
| CHEM – Jacquelyn Cole | Present | Library – Yanhong Wang | Present |
| CSME – Ralph Wojtowicz | Present |  |  |
| IES – Sytil Murphy | Present | Ex Officio: |  |
|  |  | Tracy Seffers (Registrar) | X |
| CAT – David Modler | Present | Laura Renninger (Assessment TF) | Present |
| EML – Tim Nixon | Present | Julia Flocco (Student Success) | Present |
| HIST – | X | Tom Segar (Multicultural St. Affairs) | X |
| MCOM – Monica Larson | Present | Rachel Moreno (Service Learning) | Present |
| MUSC – Kurtis Adams | Present | Emily Gross (Academic Support) | Present |
|  |  | Sylvia Bailey Shurbutt (C&I) | Present |
| ACCT – Cindy Vance | Present | Shannon Holliday (FYEX) | X |
| BADM – Meg Galligan | Present | Caitlin O’Connor (student) | Present |
| ECON – John Schultz | Present | Katlyn Simmons (student) | Present |
| PSCI – Stephanie Slocum-Schaffer | Present |  |  |
| PSYC – Larry Daily | X |  |  |
| SOWK – Karen Green | X |  |  |
| SOCI – Momodou Darboe | Present |  |  |

The September 21, 2016 meeting of the Shepherd University Core Curriculum Committee was held in the Cumberland Room of the Student Center. Dr. Williams, Chair, called the meeting to order at 4:10 p.m.

1. The minutes of the 18 January 2017 meeting were approved as distributed.
2. Announcements

Dr. Williams announced that the committee may need two more meetings this semester.

Dr. S. Murphy discussed use of ENVS 462 as capstone in new ENVS Geomatics concentration. There were no concerns.

1. C&I Report

Dr. Shurbutt gave the report.

1. Assessment Subcommittee

Dr. Renninger reminded members that we are in the data collection phase. Reports will be due in January 2018.

1. Course Substitution Subcommittee

Dr. Kennedy discussed a student graduation issue that will be forwarded to the subcommittee for review of a substitution.

1. Second Readings
   1. Delete RECR 100. Replace with FYEX 101/102. A motion to approve the proposal was made, seconded, and passed (vote: 14 for, 0 against).
   2. Add ECON 206 to Tier II social science with CK and GL components. A motion to approve the proposal was made, seconded, and passed (vote: 15 for, 0 against).
2. First Readings
   1. Remove the term “survey” from the name and/or catalog description for ENG 204, 208, and 209. A motion to forgo the Second Reading was made, seconded, and passed (vote: 16 for, 0 against). A motion to approve the change was made, seconded, and passed (vote: 16 for, 0 against).

Meeting adjourned at 4:35 p.m. Respectfully submitted by: Ralph L. Wojtowicz