**Minutes of the January 18, 2017 Regular Meeting of the** **Shepherd University Core Curriculum Committee**

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| Chair – Kevin Williams | Present | PSYC – Larry Daily | Present |
| ACCT – Cindy Vance | Present | SOWK – Karen Green | Present |
| BADM – Meg Galligan | Present | SOCI – Momodou Darboe | X |
| BIOL – David Wing | Present | Library – Yanhong Wang | Present |
| CAT – David Modler | Present |  |  |
| CSME – Ralph Wojtowicz | Present | Ex Officio: |  |
| EDUC – Dawne Burke | Present | Tracy Seffers (Registrar) | X |
| ECON – John Schultz | Present | Laura Renninger (Assessment TF) | X |
| EML – Time Nixon | Present | Julia Flocco (Student Success) | Present |
| HIST - VACANT | X | Tom Segar (Multicultural St. Affairs) | X |
| HPERS – Greg Place | Present | Rachel Moreno (Service Learning) | Present |
| IEPS – Sytil Murphy | Present | Emily Gross (Academic Support) | Present |
| MCOM – Kevin Williams | Present | Sylvia Bailey Shurbutt (C&I) | X |
| MUSC – Kurtis Adams | Present | Shannon Holliday (FYEX) | Present |
| NURS – Mary Coyle | Present | Caitlin O’Connor (student) | X |
| PSCI – Stephanie Slocum-Schaffer | Present | Katlyn Simmons (student) | X |

The January 18, 2017 meeting of the Shepherd University Core Curriculum Committee was held in the Cumberland Room of the Student Center. Dr. Williams, Chair, called the meeting to order promptly at 4:10 p.m.

1. Appointment of secretary. Emily Gross agreed to serve as the secretary for this meeting.

II. The minutes of the November 16, 2016 meeting were approved.

Announcements

1. Dr. Wing reminded the committee that Biology has officially changed over to the 103/104 sequence. It was also encouraged that advisors refer to the catalog footnote for details on directing students to the chair of Biology for discussion regarding appropriate course selection if they present a single 4-credit Biology course in transfer.
2. Dr. Williams confirmed that Dr. Larson has agreed to continue this semester as the MCOM representative.

III. C&I Report

Dr. Williams, Chair, reported the following in absence of the C&I representative. Committee members were reminded that all Core Curriculum proposals must go through C&I first in order to become a course in the catalogue. There were no additional questions or discussions from the committee.

IV. Assessment Subcommittee

There were no updates or business from this subcommittee.

V. Course Substitution Subcommittee

There were no updates or business from this subcommittee.

VI. First Readings

1. **RECR:** RECR 100 as a Tier 1 FYEX course. Dr. Place informed the committee that the RECR department has had difficulty finding instructors for this course. The department is moving towards removing this requirement in future catalogs. Additional discussions from committee members included; offering the course until current catalog majors have completed the requirement and referring students to other FYEX course options to fulfill the core requirement. Additional discussion included a request to complete the appropriate Core Curriculum paperwork for the proposal for the second reading.

2. **ECON:** Add ECON 206 to Tier 2 Social Science. Discussion from Dr. Reid on the proposal. Committee inquired as to whether the prerequisite ECON 205 would be enforced

VII. Second Readings

1. **PSCI** 150 Motion/Seconded/Passed (Vote 18 for, 0 against)

Meeting adjourned at 4:23 p.m. Respectfully submitted by: Emily K Gross