**Minutes of the April 20, 2016 Regular Meeting of the  
Shepherd University Core Curriculum Committee**

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| Chair – Chris Lovelace | Present | EDUC – Dawne Burke | Present |
|  |  | HPERS – Greg Place | Present |
| BIOL – David Wing | Present | NURS – Mary Coyle | Present |
| CHEM – Robert Warburton | Present | Library – Ann Henriksson | Present |
| CSME – Ralph Wojtowicz | X |  |  |
| IES – Sytil Murphy | Present | Ex Officio: |  |
|  |  | Tracy Seffers (Registrar) | X |
| CAT – David Modler | Present | Laura Renninger (Assessment TF) | Present |
| EML – Tim Nixon | X | Anne Bremer (Student Success) | X |
| HIST – Anders Henriksson | Present | Jose Moreno (Multicultural St. Affairs) | Present |
| MCOM – Monica Larson | X | Rachel Crum (Service Learning) | Present |
| MUSC – Robert Tudor | Present | Emily Gross (Academic Support) | X |
|  |  | Sylvia Bailey Shurbutt (C&I) | Present |
| ACCT – Cindy Vance | Present | Shannon Holliday (FYEX) | X |
| BADM – Cydne Perry | X | Kahlen Browning (student) | X |
| ECON – John Schultz | Present | Graham Scott (student) | X |
| PSCI – Stephanie Slocum-Schaffer | Present |  |  |
| PSYC – Larry Daily | Present |  |  |
| SOWK – Karen Green | Present |  |  |
| SOCI – Momodou Darboe | X |  |  |

The April 20, 2016 meeting of the Shepherd University Core Curriculum Committee was held in the Cumberland Room of the Student Center. Dr. Lovelace called the meeting to order at 4:10 p.m.

1. The minutes of the February 17, 2016 meeting were approved as distributed.
2. Announcements
   1. Dr. Lovelace thanked Ralph Wojtowicz for agreeing to represent the School of Natural Sciences and Mathematics on the Course Substitution Subcommittee.
   2. Dr. Lovelace requested that Committee members monitor course proposals in their departments and steer proposals that affect Core Curriculum to the Core Curriculum Committee.
3. C&I Report

There was no report from C&I; their business is done for this academic year.

1. Assessment Subcommittee

Dean Renninger reminded members that new assessment plans are due by May 6 and that additional departments are needed to assess teamwork (only Chemistry is currently assessing this), civic knowledge and engagement (only History), multiculturalism and diversity (only English), and ethical practice (only Psychology).

1. Course Substitution Subcommittee
   1. No report.
2. The course deletion process order was discussed.
3. Second Readings
   1. **GLBL:** Proposal to add GLBL 450 Capstone in Global Studies as a Tier II Writing in the Major course and as a Tier III Capstone course. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   2. **HPERS:** Add RECR 444 Design & Analysis Research in Recreation and Sport as a Tier II Writing in the Major course. Delete RECR 324 as a Tier II Writing in the Major course. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   3. **HPERS:** Add HLTH 350 Research Methods in Health and Exercise as a Tier II Writing in the Major course. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   4. **BIOL:** Delete BIOL 150 as a Tier I First Year Experience class. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   5. **BIOL:** Renumber BIOL 101 to BIOL 103 and BIOL 102 to BIOL 104. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   6. **BIOL:** Add BIOL 211 and BIOL 212 as Tier I Science options. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   7. **BIOL:** Change BIOL 425 (a Tier II Writing in the Major and Tier III Capstone course) to include elements from BIOL 415. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
   8. **BIOL:** Delete BIOL 415 as a Tier II Writing in the Major and Tier III Capstone course. A motion to approve the proposal was made, seconded, and passed (vote: 16 for, 0 against).
4. First Readings
   1. **PSCI:** Add PSCI 350 as a Tier II Humanities option. A motion was made and seconded to waive the first reading. The motion was not approved (vote: 2 for, 14 against).
   2. **HIST:** Change the name of HIST 101 from “History of Civilizations: Ancient and Medieval Worlds” to “Ancient Worlds”. A motion to waive the first reading was made, seconded, and passed. A motion to approve the name change for HIST 101 was made, seconded, and passed (vote: 16 for, 0 against).
   3. **HIST:** Change HIST 250 (the History department’s Writing in the Major course) so that it is only open to History majors. A motion to waive the first reading was made, seconded, and passed. A motion to approve the change for HIST 250 was made, seconded, and passed (vote: 16 for, 0 against).
   4. **HIST:** Change the prerequisite HIST 495 (the History department’s capstone course) to require a C or better in HIST 250. A motion to waive the first reading was made, seconded, and passed. A motion to approve the prerequisite change for HIST 495 was made, seconded, and passed (vote: 16 for, 0 against).
5. Other Business

Dr. Lovelace thanked the members for their service and announced that he will no longer be chairing the Committee in the Fall.

Meeting adjourned at 4:45 p.m.

Respectfully submitted by: Larry Z. Daily