

Procurement Services

RO. 8ox 5000 Shepherdstown West Virginia 25443-5000 T 304-876-5216

F 304-876-5001

Addendum #3 for RFB SUDL19-09 Multi-Functional Devices Copier Needs December 19, 2018

- Q1. I'm concerned that these volumes are perhaps, MONTHLY volumes, instead of yearly. The fact that the total "YEARLY VOLUME" listed for the 2 Library machines, is 4,356 impressions/year between BOTH machines seems odd to me. Can you please confirm that we are seeing YEARLY volumes, or are these, in fact, MONTHLY volumes?
- A1. The monthly volumes were obtained and then multiplied for yearly totals. The numbers are for yearly totals and are best estimates from the numbers that were obtained. Vendors need to remember that many departments still have many printers and use other devices other than the copier to print materials from.
- Q2. I see that 2 devices are currently showing color capability. However, Row AG, which denotes color is not checked for these two units. Was this an oversite, or do you wish the replacements to be B&W only?

Gardiner 109 Ricoh MPC3004EX 14429984 C718M110076 Sponsored Programs 2,941/1,340

Gardiner G13 Ricoh MPC307 14433431 C508P201502 Coop/Disability Services 1216/223

A2. This was an oversite. If the copiers currently have the color capability, they are being used for color and should be replaced with a similar machine.