

Addendum #1 to Turf Replacement Bid
RFB P0005833
December 14, 2018

The pre-bid meeting was started by Debra Langford, Executive Director of Procurement.

The question was asked if the contractors would be able to meet the bid due date of Tuesday, December 18, 2018 by 3:00 p.m. The contractors attending the meeting indicated that this date and time was possible to respond to the solicitation.

Q1. What type of monofilament system is provided? Sand and rubber issues?

A1. Shepherd University is desiring an eco-friendly product. There are certain products that are claimed to have carcinogenic material in it and the institution wants to make sure this type of product is not provided. Therefore, please provide descriptive literature and case studies for the product that is being offered in the bid. As much information regarding the Composition and make-up of the infill will need to be provided as part of the bid submission.

Q2. What other type of information is being asked to be provided in the bid submission?

A2. In addition to the Section entitled "OTHER EQUIPMENT, TURNOVER MATERIALS and TRAINING on pages 17 and 18 of the RFB, please provide specific maintenance information for the type of product that is being offered. Identify any maintenance issues that are known regarding the product that is being offered. Provide specific information about how to remove snow removal from the turf that is being offered in the bid, including but not limited to preferred type of equipment, alternate methods of removal (if applicable), and known issues with snow removal to avoid specific to the product being offered.

Q3. How will the bids be evaluated?

A3. The bids will be evaluated on price. The base bid for each vendor will be compared. The bid will be evaluated on the base bid of the product being offered.

- Q4. What type of turf does the University desire for the sports that play on the turf-football, lacrosse, and the summer camps?
- A4. The coaches' desire is to have a "soft and slow field", similar to the existing surface. Since the field is used daily, it is requested that the surface has a more cushioned feel. At a minimum, it is desired that the new turf and related products required of the installation equal the existing turf, with obvious consideration being given for advances in technology, improvements in manufacturing, and increased durability.
- Q5. What are the installation dates for this project?
- A5. The contractor can begin on Thursday, May 6, 2019; substantial completion to be June 10, 2019 with Final Completion on June 21, 2019.
- Q6. How do you want the pricing for the project? Product and then labor?
- A6. This is a turnkey project and the pricing for the bid shall be all-inclusive. Pricing should include the removal of the current turf, the installation of the new turf, and the and reinstallation of all peripheral items. Any regrading, drain installation or repair, or any other necessary preparation, and any and all associated costs for the same, required prior to installation of the product shall be entirely borne by the selected vendor.
- Q7. Do you know if you currently have drain issues with the current field?
- A7. There is some runoff to the side of the hill, but this will not be the responsibility of the contractor. It is requested that the vendor provide alternate pricing as a separate line item to address this issue if able. However, this WILL NOT be included in the evaluation process.
- Q8. Are there any depressions or rips that you are aware of?
- A8. There is one depression by Boone Field House in the southeast corner, resulting from the ambulance sitting at this location parking there during game days. There are not any rips that are known.
- Q9. How will the new turf be maintained after it is installed? Can you please indicate and explain how to put the infill back into the field?
- A9. Please refer to Section entitled "OTHER EQUIPMENT, TURNOVER MATERIALS and TRAINING on pages 17 and 18 of the RFB.
- Q10. What kind of equipment can be put on the turf to do such things as remove snow and keep other items off of the turf?

A10. It is imperative that the vendor selected to provide the product submit specific instructions, recommended equipment, and recommended method of snow removal, as well as recommended method of removal of other items from the turf that may be additional to the Section entitled "OTHER EQUIPMENT, TURNOVER MATERIALS and TRAINING on pages 17 and 18 of the RFB

Q11. In regards to lacrosse, what areas in the current turf are you having issues with?

A11. Since it is anticipated that this field will remain in place for at least the eight years expected life, and that there is a possibility that lacrosse could be added for a men's program as well as the existing women's program, the vendor should perform due diligence to offer a product that will withstand the rigors of a typical lacrosse match.

Q12. Does Shepherd University want the same media lines in regards to the Football marking and the Lacrosse Markings?

A12. Yes.

Q13. Will you still have the same logos? Are there other logos that would need to be considered?

A13. For purposes of bidding, please maintain the same logo. The final version of the new logo should be known in the near future. The alternates below will be added to the bid form for possible inclusion, and will be ultimately decided by the athletic department.

Add Alternate for 2 ea. PSAC Logo: _____

Add Alternate for 2 ea. NCAA Logo: _____

Q14. Would you like for us to include pricing for the two different areas that you are experiencing drainage issues?

A14. Yes. This will also be included on the bid form. See also the response to Question 7 (above).

Add Alternate for the Big Hill Side where dirt is draining off of the hill when it rains: _____

Add Alternative to address the draining issue on the West Side:

Q15. What do contractors normally do with the old turf?

A15. It is anticipated that the turf that is removed will be handled appropriately by the vendor/contractor.

Q16. What if Shepherd University wanted to use the current turf as a fundraising opportunity and had pieces for resale? Would this be a problem?

A16. No. Whatever is desired. There is no issue should Shepherd University decide to retain the turf being removed.

Q17. What is the next step after the bids are received? What if the institution still has questions or needs clarification regarding the product that is being offered?

A17. Shepherd University will receive the bids on Tuesday, December 18, 2018 by 3:00 p.m. EST. The bids must be time stamped at Shepherd University Procurement Services, 217 Ikenberry Hall, 301 N King Street, Shepherdstown, WV 25443 prior to that time. If sending bid express mail, please address the envelope to Shepherd University Procurement Services, 308 N Princess Street, Shepherdstown, WV 25443. 304-876-5216.

After the bids are received, the University may invite vendors back to provide additional information. If any information regarding process or status of the process, please contact Debra Langford at dlangfor@shepherd.edu

Contractors will need to submit their WV Contractor's License Certificate at part of the bid submission.