

**Shepherd University Community Capstone Connection  
Expertise Solicitation Form**

Hello Department Chair or Program Director:

Your thorough completion of this form will allow us to best facilitate the engagement of appropriate external community contributors to your capstone. Please submit via email to Dr. Jason Best, Director of Strategic Research Initiatives ([jbest@shepherd.edu](mailto:jbest@shepherd.edu)).

**UNIVERSITY PROGRAMMATIC INFORMATION**

**Date (Month, Day, Year):**

**Academic Department:**

**Academic Program:**

**Name of contact person for academic program:**

**Email address of contact person for academic program:**

**Nature of Program's Capstone Experience (please be as descriptive as possible)**

**EXTERNAL SOLICITATION INFORMATION**

**Parameters of capstone needs utilizing community expertise:**

**Required background or expertise of community contributors:**

**Number of community contributors desired:**

**Expected starting date for community contributor (Month, Day, Year):**

**Expected ending date for community contributor (Month, Day, Year):**

**Projected time commitment for community contributor(s):**