

# Work-Related Travel

**Compensability under the Fair Labor Standard Act (FLSA) for hourly (non-exempt) employees traveling away from home for business purposes**

## **Compensable:**

Travel time from designated meeting place, where instructions, tools, or the like are conveyed to employee, to place of work

Travel time from job-site to job-site

Travel time for special one-day assignments in cities other than the home community

Travel time to site of emergency work

Travel that keeps employee away from home overnight, travel time during normal working hours and outside of normal working hours

## **NOT Compensable:**

Ordinary home-to-work travel time

Personal time spent on a business-related trip away from the home community