

**SHEPHERD UNIVERSITY
BOARD OF GOVERNORS
POLICY 32**

**TITLE: REDUCED TUITION AND FEE PROGRAM FOR STATE
RESIDENTS WHO ARE AT LEAST SIXTY-FIVE YEARS OF AGE**

SECTION 1. GENERAL

- 1.1 Scope - This policy establishes a reduced tuition and fee program for residents of West Virginia who are at least sixty-five years of age allowing them to take courses or classes at Shepherd University on a space available basis.
- 1.2 Authority - West Virginia Code §18B-1-6, §18B-10-7a
- 1.3 Effective Date – June 9, 2005

SECTION 2. Eligibility and Participation

- 2.1. A participant will be permitted to register for a course under either of the two options of this program provided that the participant is a resident of West Virginia and is at least sixty-five years of age.
- 2.2. A participant may register for a course under either of the two options of this program provided that classroom space is available.
- 2.3. A participant may register for a course under either of the two options of this program; provided, that if the course registration procedures require that the instructor of the course consents to the enrollment of each student, such requirement also applies to a participant under this policy.
- 2.4. A participant will be subject to the institutional programmatic and financial guidelines for enrollees in this program and to the rules, regulations, procedures, and requirements, including course prerequisites, of the campus.
- 2.5 Special Provisions

- 2.5.1 A participant may only register for a course when seats are available and with the permission of the course instructor.
- 2.5.2 A participant will be required to pay special fees, including laboratory fees, if applicable for the course.
- 2.5.3 No other general university fees will be required.

SECTION 3. No-Credit Option

- 3.1 The total tuition and fees charged for each course under the no-credit option, excluding laboratory and university specific fees, may not exceed fifty dollars.
- 3.2 A grade or credit may not be given under the no-credit option.

SECTION 4. Credit Option

- 4.1 The total tuition and fees charged in the program under the for-credit option shall not exceed fifty percent of the normal rates charged to state resident students.