**Minutes of the November 18, 2015 Regular Meeting of the  
Shepherd University Core Curriculum Committee**

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| Chair – Chris Lovelace | present | EDUC – Dawne Burke | X |
|  |  | HPERS – Greg Place | X |
| BIOL – David Wing | present | NURS – Laura Clayton | X |
| CHEM – Robert Warburton | present | Library – Ann Henriksson | present |
| CSME – Ralph Wojtowicz | X |  |  |
| IES – Ed Snyder | X | Ex Officio: |  |
|  |  | Tracy Seffers (Registrar) | X |
| CAT – David Modler | present | Laura Renninger (Assessment TF) | present |
| EML – Tim Nixon | X | Anne Bremer (Student Success) | X |
| HIST – Anders Henriksson | present | Jose Moreno (Multicultural St. Affairs) | present |
| MCOM – Monica Larson | present | Rachel Crum (Service Learning) | present |
| MUSC – Erik Jones | X | Emily Gross (Academic Support) | present |
|  |  | Sylvia Bailey Shurbutt (C&I) | X |
| ACCT – Cindy Vance | X | Shannon Holliday (FYEX) | X |
| BADM – Cydne Perry | present | Kahlen Browning (student) | X |
| ECON – John Schultz | X | Graham Scott (student) | present |
| PSCI – Stephanie Slocum-Schaffer | present |  |  |
| PSYC – Larry Daily | present |  |  |
| SOWK – Karen Green | present |  |  |
| SOCI – Momodou Darboe | X |  |  |

The November 18, 2015 meeting of the Shepherd University Core Curriculum Committee was held in the Cumberland Room of the Student Center. In the absence of a quorum, Dr. Lovelace began making announcements at 4:13 p.m.

1. **Announcements**  
   The Chair announced that there will be no December meeting and that the next meeting is scheduled for January 20.  
     
   There were no reports from the Assessment and Course Substitution subcommittees.  
     
   The Chair also reported that the proposed Senate Bylaws change that would have required C&I, A&C, and CCC to take changes that “affect the whole campus” has be tabled indefinitely.  
     
   The Chair also requested that departments review their courses that have been approved for the Core curriculum and to remove courses that will no longer be offered. Nursing, FYEX, and ENVS have already begun proposals to remove their courses that are no longer being offered.
2. **C&I Report (Dr. Shurbutt)**.  
     
   There was no C&I report from the C&I Chair.  
     
   At 4:23 PM quorum was attained and Dr. Lovelace called the meeting to order.
3. **Second readings**  
   Rachel Meads presented a second reading of the proposal to add APST 358 as a Tier 2 Humanities option. A motion to approve was made, seconded, and passed (vote: 11 for, 0 against).
4. **First readings  
     
   FYEX**  
     
   Laura Renninger presented a proposal to remove PHIL 100 as a Tier 1 First-Year Experience option. The course will remain in the catalog, but assessment indicates that it is not impacting students in the way intended. A motion was made, seconded, and passed to waive the second reading. A motion to approve the removal of PHIL 100 as a FYEX option was made, seconded, and passed (vote: 11 for, 0 against).  
    **ENVS**No ENVS representative was present at the meeting to present their proposal.
5. **Minutes**The Minutes of the October 21 meeting were approved as distributed.

Meeting adjourned at 4:30 p.m.

Respectfully submitted by: Larry Z. Daily