

**CLASSIFIED EMPLOYEES COUNCIL  
MINUTES  
NOVEMBER 16, 2015, 9 A.M.**

**Cumberland Room - Student Center**

The meeting was called to order by Chair, Brian Hammond

Present: Sharon Carpenter, Nancy Cowherd, Brian Hammond, Virginia Haddock, Paula Wamsley, Karen James, Mona Kissel, Marian Willauer, Marie DeWalt.

Guests: None

The meeting was called to order at 9:00 a.m.. Because there was not a quorum present, the minutes from the October 2015 Classified Employees Council meeting were not approved.

Mona Kissel raised a question about how the university winter holiday might interfere with the CEC December meeting, which would normally be held on Dec. 21. Brian Hammond moved that the December CEC meeting be rescheduled to December 14, providing that he can get a room.

Marie DeWalt: The normally scheduled January 2016 meeting also has a conflict (MLK Holiday). Brian moved the January meeting to January 25, 2016.

**REPORTS**

**ACCE (Advisory Council of Classified Employees):**      **Ken Harbaugh**  
No report

**Board of Governors:**      **Ramona Kissel**

A special session of the Board of Governors is scheduled for November 6 to make a recommendation to hire the next University president. The next regularly scheduled meeting is Thursday December 3, 2015.

**Staff Development:**      **Marian Willauer**  
The \$14,252 budgeted for Staff Development at beginning of year was cut by 4% (State/University budget cuts). The adjusted budget amount is \$12,249. \$7541.00 remains unencumbered by employee requests.

**Scholarship:**      **Theresa Smith**  
No Report.

**Legislative:**      **No Chair**  
No Report. Committee did not meet.

**Special Events:**      **Virginia Haddock and Peg Swisher, Co-chairs**  
The University Holiday Luncheon is scheduled for Friday, Dec. 11, 11:30 - 1:30 with a charge of \$7.50 per person.

**Safety/B & G: Brian Hammond**

Committee did not meet. Brian said that a new Director of Facilities has been hired and will start in November. Convening a meeting will then be his responsibility.

**Unfinished Business:**

Paula Wamsley stated that she is willing to serve on Budget Advisory committee again providing that no one else wants to serve. Brian will put out an email to council members asking if anyone is interested in being on the committee.

**New Business:**

Brian reported on the public PEIA (Public Employees Insurance Agency) meeting that took place in Martinsburg last week for the purpose of receiving employee feedback on the proposed changes to the plan for 2016. It was very well attended and many people expressed their objections to the increased costs that will be passed on to employees in 2016. Brian encouraged all Classified Employees to write our representatives in the WV Legislature asking for more support for PEIA.

MSP: Meeting Adjourned at 9:55 a.m.

Respectively Submitted,

Nancy Cowherd, Secretary