

# Shepherd University Board of Governors

## Minutes of the Meeting of June 4, 2015

The Shepherd University Board of Governors met on June 4, 2015 in the annual meeting. Members participating were: John Beatty [phone], Jason Best, Marcia Brand, Bridget Cohee, Holly McCall, Tia McMillan, D. Scott Roach, W. Mark Rudolph, Diane Shewbridge, Logan Sigley and John Younis. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board member Chad Robinson was absent from the meeting.

1. **PUBLIC COMMENTS**

No public comments were made.

2. **MINUTES OF THE MEETING OF MARCH 31, 2015**

**M (Best), S (Cohee), PASSED**, all members participating by phone were polled, that the minutes of the March 31, 2015 meeting of the Board of Governors be adopted as presented in the agenda book.

3. **MINUTES OF THE MEETING OF APRIL 9, 2015**

**M (Best), S (Shewbridge), PASSED**, all members participating by phone were polled, that the minutes of the April 9, 2015 meeting of the Board of Governors be adopted as presented in the agenda book.

4. **MINUTES OF THE MEETING OF APRIL 30, 2015**

**M (Best), S (Brand), PASSED**, all members participating by phone were polled, that the minutes of the April 30, 2015 meeting of the Board of Governors be adopted as presented in the agenda book.

5. **PRESIDENT'S REPORT**

The President referred the Board to her written report and expressed her appreciation for the support and collegiality extended to her throughout her tenure at Shepherd.

6. **ANNUAL APPROVAL OF THE ATHLETIC PROGRAM PHILOSOPHY**

**M (Best), S (Shewbridge), PASSED**, all members participating by phone were polled, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the Shepherd University Athletic Program Philosophy for the period July 1, 2015 – June 30, 2016 as presented in the agenda materials of June 4, 2015.

7. **CAMPUS SAFETY ANNUAL DATA REPORT**

General Counsel Alan Perdue and University Police Chief John McAvoy presented to the Board the Campus Safety Annual Data Report.

8. **REVIEW OF THE QUARTERLY FINANCIALS**

Ms. Anna Barker, Vice President for Finance and Chief Financial Officer, presented to the Board the Quarterly Financial Report for the period ending March 31, 2015.

9. **FY2016 ANNUAL BUDGET**

**M (Brand), S (Best), PASSED**, all members participating by phone were polled, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the FY2016 Annual Budget as presented in the agenda materials of June 4, 2015, and authorizes the President to make amendments to the budget, as appropriate, in consultation with the Audit and Finance Committee.

10. **ELECTION OF OFFICERS FOR 2015-2016**

Chair Rudolph nominated a slate of Marcia Brand as Chair, John Younis as Vice Chair, and Scott Roach as Secretary. There were no other nominations. Second by Cohee that the slate of officers for 2015-2016 be accepted. The Officers for FY2016 were elected by acclamation.

Chair-elect Brand then reported that she will defer the nomination of the chair and members of the Audit and Finance Committee for a future board meeting.

11. **Proposed 2015-2016 Meeting Dates**

Chair Rudolph reviewed the proposed meeting schedule for 2015-2016, as published in the agenda book, with the Board.

12. **NEW BUSINESS**

The following special resolutions for adoption by the Board were approved by acclamation:

BOARD OF GOVERNORS RESOLUTION  
HONORING  
DR. SUZANNE SHIPLEY

WHEREAS, Dr. Suzanne Shipley has served as the 15<sup>th</sup> President of Shepherd University since June 30, 2007; and

WHEREAS, President Shipley assumed office at an exciting time of growth and development, and utilized her leadership and visionary skills to capitalize – to the benefit of the campus and Shepherdstown communities – on this unique moment in the University’s history; and

WHEREAS, Dr. Shipley worked tirelessly and with an enduring commitment to integrity and collegiality to engage internal and external constituencies, alike, strongly enhancing town/gown relations and endearing her to the members of the community; and

WHEREAS, Dr. Shipley demonstrated extraordinary leadership in successfully guiding the University through its membership application into the prestigious Council of Public Liberal Arts Colleges (COPLAC), thereby solidifying Shepherd University’s designation as the State of West Virginia’s public liberal arts institution and defining a vision for the development and implementation of the *Crossroads* Strategic Plan;

WHEREAS, President Shipley’s strength in developing relationships among donors, alumni, and elected officials at the local, state and federal levels benefited Shepherd with her effectiveness in fundraising efforts, including the completion of Shepherd’s first comprehensive campaign that

raised \$26 million, and securing state funding for the Center for Contemporary Arts II and the pedestrian underpass; and

WHEREAS, always demonstrating a commitment to both academic quality and student success, Dr. Shipley saw the creation of the 120-credit baccalaureate degree with a revised core curriculum, the establishment of the Martinsburg Center for continuing and graduate education programs, and the development and implementation of Shepherd's first doctoral program, the doctor of nursing practice, all enhancing the quality of life and the economic vibrancy of the Eastern Panhandle.

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors President Suzanne Shipley for her record of exemplary service to the University and to the Board of Governors and expresses to her the gratitude and enduring appreciation of the Board, the University's alumni, and all who are friends of Shepherd University, as she concludes her Shepherd University presidency; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 4, 2015 Board of Governors meeting and that a copy of the resolution be presented to Dr. Shipley.

BOARD OF GOVERNORS RESOLUTION  
HONORING  
MR. W. MARK RUDOLPH

WHEREAS, Mr. W. Mark Rudolph has served his alma mater with distinction as a member of the Shepherd University Board of Governors from 2007 to 2015; and

WHEREAS, during much of his tenure on the Board, Mr. Rudolph served as a member of the Executive Committee as an officer of the Board, culminating with the 2014-2015 academic year during which he presided as Board Chair; and

WHEREAS, Mr. Rudolph ably served as Chair of the Audit and Finance Committee for the majority of his eight years of service on the Board, bringing great expertise and insight into the University's finances, business processes, and supported entrepreneurial approaches to increasing the University's revenues;

WHEREAS, a true fan of Shepherd athletics, Mr. Rudolph has attended many a Ram athletic contest, rooting on the Rams both on the football field and the basketball court; and

WHEREAS, through his enthusiasm for and love of his alma mater, Mr. Rudolph has found himself, on occasion, a defacto member of the admissions staff, effectively recruiting his children and friends of his children to attend Shepherd; and

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Mr. W. Mark Rudolph for his record of strong leadership, expresses to him its sincere gratitude and admiration, and looks forward to his continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 4, 2015 Board of Governors meeting and that a copy of the resolution be presented to Mr. Rudolph.

BOARD OF GOVERNORS RESOLUTION  
HONORING  
MS. DIANE SHEWBRIDGE

WHEREAS, Ms. Diane Shewbridge has served her alma mater with distinction from 2007 to 2015 as the Classified Employees Council member of the Shepherd University Board of Governors; and

WHEREAS, Ms. Shewbridge has been an effective voice for Shepherd's classified employees, bringing their collective insights and concerns to the attention of the Board; and

WHEREAS, her faithful attendance to meetings of the Board provided Ms. Shewbridge the ability to provide reliable and direct reporting of the work of the Board to the classified staff; and

WHEREAS, as a member of the Board's University Advancement and Enrollment Management Committee, Ms. Shewbridge provided a unique perspective and made consistent and informed contributions on both personnel and academic matters arising at the University;

WHEREAS, during both challenging times and celebratory moments, Ms. Shewbridge helped the entire board maintain a light and collegial atmosphere;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Ms. Diane Shewbridge for her record of strong leadership, expresses to her its sincere gratitude and admiration, and looks forward to her continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 4, 2015 Board of Governors meeting and that a copy of the resolution be presented to Ms. Shewbridge.

BOARD OF GOVERNORS RESOLUTION  
HONORING  
MS. HOLLY McCALL

WHEREAS, Ms. Holly McCall has served her alma mater with distinction as a member of the Shepherd University Board of Governors from 2011 to 2015; and

WHEREAS, most recently as a member of the Board's Audit and Finance Committee, Ms. McCall made great contributions to the work of the committee, providing expertise gained as the CEO of her own company; and

WHEREAS, Ms. McCall was a contributing member of the search committee that successfully completed its work of identifying the University's next vice president for university advancement, bringing her experiences as a non-traditional Shepherd student, local community member, and business owner to the process; and

WHEREAS, a member of the Shepherd University Alumni Association board, Ms. McCall has represented the organization well on the Board of Governors, providing valuable insight from this important university constituency; and

WHEREAS, her welcomed attendance at select university events has provided for a Board of Governors presence, making the events even more special; and

WHEREAS, Ms. McCall, along with her husband, has been an ardent supporter of Shepherd football, spending many beautiful fall afternoons cheering the Rams on to victory;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Ms. Holly McCall for her record of strong leadership, expresses to her its sincere gratitude and admiration, and looks forward to her continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 4, 2015 Board of Governors meeting and that a copy of the resolution be presented to Ms. McCall.

BOARD OF GOVERNORS RESOLUTION  
HONORING  
MS. SHELLI DRONSFIELD

WHEREAS, Shelli Dronsfield has served Shepherd University since January 2008, first in the capacity of Assistant to the President and subsequently as its Chief of Staff; and

WHEREAS, she has enhanced the University's sense of community, especially through her leadership in developing successful orientation and recognition programs for Shepherd employees with the Office of Human Resources; and

WHEREAS, Ms. Dronsfield has demonstrated important leadership in building the capacity of the Executive Staff of Shepherd, through her planning and execution of dozens of successful leadership retreats and multiple ad hoc rescue missions calling upon her particular expertise in working with the president; and

WHEREAS, the completion of Shepherd University's underpass project, like similar projects she influenced, involved multiple moving parts in varying levels of controversy, benefited from Ms. Dronsfield's tactful interface with construction and design professionals, Shepherd University neighbors, and the Shepherdstown community; and

WHEREAS, she has worked effectively as a collaborative partner on Shepherd-related interests and activities with organizations important to Higher Education in the State of West Virginia, including the Shepherd University Board of Governors, the Higher Education Policy Commission, and federal and state executive and legislative offices; and

WHEREAS, she has brought her good humor, creativity, and vitality to the many events and celebrations she has planned and implemented, including Founders Day, Commencement ceremonies, Fall and Spring Assemblies and much-needed, privately-initiated happy hours for harried administrators; and

WHEREAS, Ms. Dronsfield has effectively shared information from the Office of the President, the Board of Governors, and the Executive Staff, contributing to the development of university messages and their presence on the website and in social media, thus broadening the understanding of the role of communications across the University;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Chief of Staff Shelli Dronsfield for her record of exemplary service to the University and to the Board of Governors, and expresses to her the gratitude and enduring appreciation of the Board and the entire University community; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 4, 2015 Board of Governors' meeting and that a copy of the resolution be presented to Ms. Dronsfield.

Signed Copy on File  
Márcia Brand  
Chair

Signed Copy on File  
D. Scott Roach  
Secretary