|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Chair – Larry Daily | present | ACCT – Cindy Vance | present | Tracy Seffers | present |
|  |  | BADM – Cydne Perry | present | Laura Renninger | present |
| BIOL – Burt Lidgerding | present | ECON – John Schultz | present | Christana Johnson | X |
| CHEM – Robert Warburton | present | PSCI – Stephanie Slocum-Schaffer | present | Holly Frye | X |
| CSME – Ralph Wojtowicz | X | PSYC – Chris Lovelace | present | Emily Gross | present |
| IES – Ed Snyder | X | SOWK – Karen Green | present | Sylvia Bailey Shurbutt | X |
|  |  | SOCI – Momodou Darboe | present | Shannon Holliday? | X |
| CAT – David Modler | present |  |  | Deidria Ellis (student) | present |
| EML – Tim Nixon | present | EDUC – Dawne Burke | present | Logan Sigley (student) | X |
| HIST – Anders Henriksson | X | HPERS – Rhonda Hovatter | present |  |  |
| MCOM – Matthew Kushin | present | NURS – Laura Clayton | present |  |  |
| MUSC – Erik Jones | X | Library – Ann Henriksson | present |  |  |

**Minutes of the October 16, 2013 Regular Meeting of the  
Shepherd University General Studies Committee**

The October 16, 2013 meeting of the Shepherd University General Studies Committee was held in the Cumberland Room of the Student Center. Dr. Daily called the meeting to order at 4:10 p.m.

1. **Approval of the minutes from the meeting of 09/18/2013**M/S/P minutes unanimously approved.
2. **C&I Report (Dr. Shurbutt)**None (Dr. Shurbutt absent)
3. **Unfinished business**  
     
   **MCOM**COMM 202  
   Dr. Joyce Webb presented updates to the COMM 202 class, a vote on which had been delayed from the previous General Studies meeting to allow for improved descriptions of how Core Curriculum competencies will be addressed. Dr. Webb outlined changes that were made. Dr. Kushin, the MCOM representative, offered a statement indicating that the course as proposed differed from what had been approved at the departmental level. Dr. Warburton moved that approval be delayed until MCOM agrees on the parameters of the class that’s being proposed. M/S/P (unanimous) to delay further discussion until a later meeting.  
     
   As part of this discussion, Dr. Renninger noted that General Studies courses must assess at least two competencies using at least two instruments each, and that these instruments must include benchmarks.
4. **Appropriateness of “specific major or minor or permission of instructor” in core course prerequisites (Dr. Slocum-Schaffer)**Dr. Slocum-Schaffer had observed that some Core Curriculum courses from Music carry a requirement that students be a major or minor in that discipline. Prior discussions have already resulted in this requirement being removed from the Music courses that initiated this discussion. However, there was some sense that a policy noting whether Core Curriculum courses can be limited to majors (excepting FYEX, Writing in the Major, and Capstone courses that the framework explicitly states should be majors-only) would be useful. Dr. Nixon moved that we set aside time on the agenda in subsequent General Studies meetings to examine sections of the existing framework and consider changes. The motion carried with a hand vote of 8 for and 5 against.
5. **Assessment (Dr. Renninger)**Dr. Renninger noted that she needs data from departments by next month regarding assessment of competencies. She stated that Chemistry has volunteered to assess Teamwork. A template is available on the Assessment portion of the CTL website, and Dr. Daily will provide a link to this from the General Studies website.
6. **Second Readings**  
     
   **EML**Dr. Nixon described EML’s desire to delete FREN 101, FREN 102, GERM 101, GERM 102, SPAN 101, and SPAN 102 as Tier II Humanities options. He noted that the prior objection raised by Music that this would pose a problem for some vocal performance students has been resolved. M/S/P with a hand vote of 17 for and none against.  
     
   **BADM/FACS**  
   Dr. Perry described the addition of FACS 120 as a Tier II Wellness option. Some changes have been made based on feedback from this committee during the first reading. Dr. Slocum-Schaffer moved approval. M/S/P with a written ballot vote of 16 for, none against, and one abstention.
7. **First readings**

**NURS**

Dr. Clayton described the addition of NURS 310 as a Tier II Wellness option. She noted that, even though there is a co-requisite of “FACS 328 or permission of instructor”, the co-requisite will be waived for non-Nursing majors. Some on the committee were concerned that the necessity to receive permission of instructor as well as the words “for Nursing” in the title (which were inadvertently omitted from the General Studies application form) might steer some students away from taking this course.

**MCOM**

Dr. Kushin described the addition of COMM 335 as a Tier II Writing in the Major course. He noted that an assessment tool will be added prior to the second reading. Dr. Slocum-Schaffer noted that they need to include a Lifelong Learning component.

1. **Other business**None.

Meeting adjourned at 5:36 p.m.

Respectfully submitted by Christopher T. Lovelace, Ph.D.