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| --- | --- | --- | --- | --- | --- |
| Chair – Larry Daily | present | ACCT – Cindy Vance | present | Tracy Seffers | X |
|  |  | BADM – Cydne Perry | present | Laura Renninger | present |
| BIOL – Burt Lidgerding | present | ECON – John Schultz | present | Christana Johnson | X |
| CHEM – Robert Warburton | present | PSCI – Stephanie Slocum-Schaffer | present | Holly Frye | X |
| CSME – Ralph Wojtowicz | X | PSYC – Chris Lovelace | present | Emily Gross | present |
| IES – Ed Snyder | X | SOWK – Karen Green | present | Sylvia Bailey Shurbutt | present |
|  |  | SOCI – Momodou Darboe | present | Shannon Holliday? | X |
| CAT – David Modler | present |  |  | Student Rep (TBD) | X |
| EML – Tim Nixon | present | EDUC – Dawne Burke | present | Student Rep (TBD) | X |
| HIST – Anders Henriksson | present | HPERS – Rhonda Hovatter | present |  |  |
| MCOM – Matthew Kushin | X | NURS – Laura Clayton | X |  |  |
| MUSC – Erik Jones | present | Library – Ann Henriksson | present |  |  |

**Minutes of the September 18, 2013 Regular Meeting of the  
Shepherd University General Studies Committee**

The September 18, 2013 meeting of the Shepherd University General Studies Committee was held in the Cumberland Room of the Student Center. Dr. Daily called the meeting to order at 4:10 p.m.

1. **Approval of the minutes from the meeting of 04/17/2013**

M/S/P Minutes unanimously approved. Notes from the April meeting were lost, and so those minutes had to be reconstructed and are necessarily abbreviated. Dr. Daily added the vote count from the FACS course proposed during the April meeting. Minutes, with that addition, were approved as written.

1. **C&I Report (Dr. Shurbutt)**Dr. Shurbutt distributed guidelines for proposals to the Curriculum and Instruction committee and reviewed upcoming meeting dates and curricular submission deadlines for each. Dr. Shurbutt additionally provided clarification that department minutes covering multiple submissions need only accompany the first (lowest-numbered) course proposal.
2. **Positions to fill:**  
   **BASS representative to the Substitution committee:** Karen Green volunteered to be the BASS representative. Dr. Erik Jones volunteered to be the new chair of the Substitution Committee.  
   **Note-taker:** Chris Lovelace volunteered to be the General Studies note-taker for the current academic year.
3. **Revised Core Curriculum Course Change Form**Dr. Daily requested feedback regarding the revised Core Curriculum Course Change form. Suggestions were made regarding the inclusion of information in the case of a course deletion and there was some discussion of possible changes. Dr. Burke volunteered to help Dr. Daily revise the existing electronic form.
4. **Assessment (Dr. Renninger)**Dean Renninger noted that November 15, 2013 is the deadline for submitting plans for the assessment of Core Curriculum competencies. She noted that while all competencies are covered, some are only covered by a single department (teamwork is only covered by Nursing; ethical practice and reasoning is only covered by Social Work and, as noted by Dr. Daily, Psychology; multiculturalism and diversity is only covered by English).
5. **Second Readings**  
   **MCOM  
   COMM 202**Dr. Joyce Webb presented for second reading revisions to the COMM 202 class. Because of the short-notice changeover in the leadership of this committee, not all of those changes made their way to the committee’s Sakai site, but Dr. Webb distributed copies with the relevant changes made. There was some concern that the ways in which this class addresses Core Curriculum competencies—Global Diversity and Understanding in particular—were not well reflected in the wording in the proposal. Dr. Warburton moved to postpone final discussion and voting until COMM has had a chance to revise the proposal to better reflect how this course will fit with the GL Core Curriculum competency. M/S/P (with one nay) to postpone a vote on this proposal until the October 16, 2013 meeting.
6. **First readings**

**EML**

**Delete FREN 101, FREN 102, GERM 101, GERM 102, SPAN 101, and SPAN 102 as Tier II Humanities options**These proposals were presented as a group. Dr. Nixon described the rationale for removing the first-year 101 and 102 classes from the Core, noting that the basic nature of those classes fails to adequately cover content expected of a Humanities (HM) class. He noted that the second-year courses would remain in the Core. Dr. Jones noted that the vocal performance students need exposure to the languages used in opera performance, and removal of the 102 (but not the 101) classes could cause problems for the voice major students in terms of staying within the 120-credit maximum.

**BADM/FACS**

**Add FACS 120 as a Tier II Wellness option**Dr. Perry made a new presentation for the FACS 120 class, developed based on feedback received during last April’s General Studies meeting. This class would provide an additional option for students to meet the Wellness competency. Dr. Perry described the two new books focusing on making healthy food choices that would be used, as well as a group “pedometer challenge” activity that would encourage physical activity, and a documentary presenting information on genetically-modified food crops. Dr. Kathy Corpus, also from FACS, distributed a letter of support for this class from campus Dietitian Jennifer Miller. There was discussion of the value of choice within the core curriculum and the number of students that would be served. Dr. Perry indicated that FACS could offer four sections per semester of 30 students each (taught by herself and adjuncts). Dr. Hovatter noted that HPERS was not consulted during development of this class, and expressed concern that physical activity would be under-represented in this class. There was some agreement that departments are not required to consult each other when developing courses that might cross disciplinary boundaries, and also that additional choice in meeting the Wellness competency would be beneficial to students. There was some discussion as to whether this class addresses this committee’s definition of the Wellness competency, and it was noted that no assessment plan has been submitted for this course. Dr. Corpus indicated that an assessment plan is currently on file with the Center for Teaching and Learning, and that will be provided to this committee.

1. **Other business**No additional business was discussed.

Meeting adjourned at approximately 5:30 p.m.

Respectfully submitted by Christopher T. Lovelace, Ph.D.