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| --- | --- | --- | --- | --- | --- |
| Chair – Heidi Dobish | present | ACCT – Cindy Vance | X | Tracy Seffers | X |
|  |  | BADM – Meg Galligan | present | Laura Renninger | present |
| BIOL – Burt Lidgerding | present | ECON – John Schultz | present | Helena Cole | X |
| CHEM – Robert Warburton | present | PSCI – Stephanie Slocum-Schaffer | present | Christana Johnson | X |
| CSME – Ralph Wojtowicz | present | PSYC – Larry Z. Daily | present | Holly Frye | present |
| IES – Ed Snyder | present | SOWK – Karen Green | X | Emily Gross | present |
|  |  | SOCI – Momodou Darboe | present | Sylvia Bailey Shurbutt | present |
| CAT – Chris Coltrin | present |  |  | Judi McIntyre | X |
| EML – Tim Nixon | present | EDUC – Dawne Burke | present | Student Rep (T. Leonard) | X |
| HIST – Anders Henriksson | present | HPERS – Rhonda Hovatter | present | Student Rep (B. Love) | X |
| MCOM – Kevin Williams | present | NURS – Laura Clayton | present |  |  |
| MUSC – Erik Jones | present | Library – Ann Henriksson | present |  |  |

**Shepherd University { General Studies } Meeting Minutes April 17, 2013**

The April 17, 2013 meeting of the Shepherd University General Studies Committee was held in the Cumberland Room of the Student Center. Dr. Dobish called the meeting to order at 4:10 p.m.

1. **Approval of the minutes from the meeting of 3/20/2013**

Some attendees felt that the minutes inaccurately captured the exchanges concerning proposals, particularly the FACS120 proposal. The suggestion was made to alter the minutes so that they merely allude to discussion occurring. M/S/P minutes, as altered, unanimously approved.

1. **C&I Report**

Anticipating some meeting conflicts, Dr. Shurbutt sent her report via email. An extra meeting on April 22nd was added to the C&I schedule.

1. **Second Readings**

*Business Administration/Family and Consumer Sciences* – **FACS120**

Additional discussion opposing and supporting the proposal occurred. The proposal failed.

*Chemistry* – **CHEM101, 101L, 102, 102L, 120, 120L, 122, 122L, 207, 207L, 209, and 209L**

The proposals, taken as a group, passed unanimously.

*English and Modern Languages* – **GERM101, 102, 203, and 204; JOUR204**

The proposals were considered as one package, and they passed unanimously.

*Honors* – **HNRS102 and 105**

The two proposals were considered as one package, and they passed unanimously.

*Sociology and Geography* – **GEOG202**

The proposal passed unanimously.

1. **First Readings**

*Business Administration/Family and Consumer Science*s – **BADM145**

Dr. Gordon DeMeritt presented his department’s proposal for a business-focused composition course. Dr. Nixon raised a number of concerns. He pointed out that while the General Studies Committee had never laid out guidelines or definitions for first-year writing classes, they have agreed on definitions for upper-division writing-intensive courses (e.g., limited class sizes, iterative writing assignments, focused instruction in class on writing). Dr. Nixon suggested that at a minimum a first-year writing course should conform to those definitions. He also suggested that the writing faculty in the Department of English and Modern Languages would gladly work with Dr. DeMeritt’s department in formulating a writing course that would more easily fit with the revised composition plan.

*Communication* – **COMM202**

Dr. Joyce Webb presented a proposal for a revamped Fundamentals of Speech course.

Meeting adjourned at 5:15 p.m.

Respectfully submitted by Timothy K. Nixon, Ph.D.