

Shepherd University * General Studies * Meeting Minutes* April 6, 2011

Committee Membership:

Andro Barnett	(HPERS)	present
Laura Clayton	(NURS)	present
Larry Daily	(Chair)	present
Momodou Darboe	(SOCI)	present
Heidi Dobish	(PSYC)	present
Meg Galligan	(BADM)	present
Karen Green	(SOWK)	present
Roger Hamood	(ACCT)	X
Dawn Burke	(EDUC)	present
Anders Henriksson	(HIST)	present
Ann Henriksson	(Library)	present
Erik Jones	(MUSC)	present
Kristin Kaineg	(CAT)	present
Bob Warburton	(CHEM)	present
Tim Nixon	(E&ML)	present
Carol Plautz (Dr. Lidgerding)	(BIOL)	present
John Schultz	(ECON)	present
Stephanie Slocum-Schaffer	(PSCI)	present
Ed Snyder	(IES)	present
Chris Elmer	(CSME)	present
Kevin Williams	(MCOM)	present
Student Rep	(student rep)	present
Student Rep	(student rep)	present
Student Rep	(student rep)	X
Helena Cole	(retention Specialist)	present
Holly Frye	(Service Learning)	X
Emily Gross	(Academic Support)	present
Christana Johnson	(Multicultural SA)	X
Judi McIntyre	(FYEX Director)	present
Laura Renninger	(Assessment Task Force)	present
Tracy Seffers	(Registrar)	present
Sylvia Bailey Shurbutt	(C&I Chair)	present

Guests at the April 6th meeting: Dr. Legreid, Dr. Webb, Dr. DiLella, Dr. Hively, Dr. DeMeritt, Dr. Lidgerding (who will be replacing Dr. Plautz)

The April 6, 2011 meeting of the Shepherd University General Studies Committee was held in the Cumberland Room of the Student Center. Chair, Larry Daily called the meeting to order at 4:10 p.m.

Meeting Schedule (2010-2011): The General Studies Committee will meet every third Wednesday of the month at 4:10pm. Due to the number of proposals this semester the General Studies committee will meet on the first and third Wednesday of each month, unless otherwise noted.

- I. Approval of the minutes from the meeting of 03/02/2011
Dr. Schultz Motion, Second, Minutes approved

- II. C&I Report (Dr. Shurbutt)

- III. GS Forms: minor edits to approval form, forms to delete and change courses

Kristin discussed Registrar codes added to form, field modifications, and creating a course deletion form and course revision form. If there are any other suggestions for the form, email Kristin.

IV. Transfer credits (information item from Registrar Seffers)

Transfer students: (Old) part of their GS program would be accepted and substituted into our GS program. The same type of substitution will continue under the NEW Core Curriculum this is one of our State-wide obligations. As we are identifying our own courses (ART 103 meets Art and global) we need to consider both the course and the competency. We need to match those course with those codes so transfer students can progress in the same manner as students who begin their first year at shepherd.

V. Departments using University FYEX and ENGL Writing Intensive courses (information item from Chair)

Dept. who want to use the CTL FYEX do not have to fill out individual FYEX core course approval form. That will be fine because Banner will see these items as meeting the requirement.

VI. Students who move to the new catalog having taken a 2-credit course

Dr. Jones moves to accept that current students who take the 2-credit course (ART, MUSC, GSPE) and then move to the new catalog that we will accept the current 2 credit courses. Second Dr. Slocum-Schaffer

Discussion about waiving this credit

Motion passes.

VII. Waive FYEX for existing students

No it does not make sense for juniors or seniors to have to fulfill the FYEX requirement. If they are a transfer student they can take the Transfer Student FYEX.

Dr. Slocum-Schaffer moves to waive the FYEX requirement for existing Shepherd Students, second

Discussion about waiving this credit

Motion passes.

VIII. Second Readings

History

Add HIST 250 Introduction to Historical Studies as a second tier Writing in the Major course

Add HIST 495 Capstone Seminar in History as a third tier Capstone

Dr. Jones moves to approve both these course based on the proposals presented to the GSC committee. Second by Dr. Slocum-Schaffer

Ayes = 17 • Nays = 0 • Abstain = 0

The two history courses have been approved by the Committee

Psychology

Add PSYC 101 Introduction to Psychology (majors only section) as a first tier First year Experience

Add PSYC 101 Introduction to Psychology as a second tier Social Science option

Add PSYC 484 Directed Readings as a second tier Writing in the Major course

Add PSYC 485 Senior Thesis as a third tier Capstone

Dr. Jones moves to accept all four PSYC courses as a group. Second by Dr. Henriksson.

FYEX is a designated majors only section. For PSYC majors they cannot use this toward their Social Science Core requirement.

Ayes = 17 • Nays = 0 • Abstain = 0

The four psychology courses have been approved by the Committee

IX. First readings

Geography // Dr. Legreid

Add GEOG 105 World Cultural Geography as a second tier Social Science option

Require of all Education majors, the proposal was accepted by dept of sociology (and others) and this is an interdisciplinary course and focuses on internationalization. Competency is better as Global Understanding and also need to address lifelong learning.

ART // Professor Kaineg

Add ART 140 Visual Thinking Skills I as a first tier First-year Experience

Professor Kaineg presented ART 140 proposal as a First Tier FYEX.

FYEX // Dr. Renninger + Judi McIntyre

Add FYEX 101 First-Year Seminar as a first tier First-year Experience

Add FYEX 102 First-Year Interest Group as a first tier First-year Experience

Add PHIL 100 Introduction to Liberal Arts Study as a first tier First-year Experience

Dr. Renninger adding FYEX 101, FYEX 102 (interest groups) is already on the books but they are being modified to meet the core curriculum.

PHIL 100, if a student has a low test score they take this course, but if they have a major FYEX they will have to take both. Would that be counted twice. If NUPR is a part of the curriculum they will have to take the course

PSCI // Dr. Slocum-Schaffer

Add PSCI 100 Politics and Government as a second tier Social Science option

Add PSCI 101 American Federal Government as a second tier Social Science option

Add PSCI 495 Political Science Capstone as a second tier Writing in the Major course and as a third tier Capstone course.

Dr. Slocum-Schaffer presents: PSCI 101 = Civic, PSCI 100 = Global

PSCI 495 as a capstone. Just got approved by C=I

BIOL // Dr. Plautz + Dr. Lidgerding

Add BIOL 150 First Year Experience in Biology as a first tier First-year Experience

Add BIOL 415/425 as a second tier Writing in the Major course

Add BIOL 415/425 as a third tier Capstone course

BIOL 150 FYEX, just started w/ the C+I process

BIOL 415/425 both serve as writing in the major and capstone.

CHEM // Dr. DiLella

Add CHEM 450 Research in Chemistry as a second tier Writing in the Major course and as a third tier Capstone course.

Dr. DiLella // Proposal is very similar to biology as far as the offering. Critical thinking is checked but not justified. Lifelong learning. Justification for experiential learning needs to be modified. Just double check all the competencies

SOCI // Dr. Darboe

Add SOCI 203 General Sociology as a second tier Social Science option
Add SOCI 405 Research Methods as a second tier Writing in the Major course
Add SOCI 419 Capstone: Field Experience as a third tier Capstone course

Dr. Darboe presents the first reading for these courses. SOCI 405 research, analysis, and paper based on this data collected. Concerned about the size of the course since there are 50 students in the course. SOCI 203 will address Multi-cultural not both Global and Multi-cultural. If they pick both they have to assess both. Select the one that best fits the course.

ECON // Dr. Schultz

Add ECON 123 Contemporary Economics as a second tier Social Science option
Add ECON 205 Principles of Macroeconomics as a second tier Social Science option
Add ECON 450 Senior Seminar in Economics as a third tier Capstone course

Dr. Schultz presents the proposals ECON 123 + 205 for both 2nd tier Social Science. The dept. of Economics anticipates removing ECON 123 as an option. **Civic Knowledge** will be met for both econ courses.

Based from this discussion, the committee discovered there is a loop-hole in the framework. The committee believes that students should not be able to take multiple courses from the same discipline in a certain area. For example, PSCI 100 and then take PSCI 101 which would fill 6 credits of the 9 credits of the Social Sciences.

ECON 450 : Need to check lifelong learning.

ENGL // Dr. Nixon

Add ENGL 215 The Art of Literature as a second tier Arts option
Add ENGL 216 Literature in Context as a second tier Humanities option
Add ENGL 301 Introduction to Literary Study as a second tier Writing in the Major course
Add ENGL 372 Advanced Composition as a second tier Writing in the Major course
Add ENGL 485 Senior Capstone in English as a third tier Capstone course
Add ENGL 486 English Education Capstone Presentation as a third tier Capstone course
Add SPAN 301 / 302 Advanced Conversation and Composition I and II as a second tier Writing in the Major course
Add SPAN 485 Capstone for Spanish Majors in English as a third tier Capstone course
Add SPAN 486 Capstone for Spanish Education Majors as a third tier Capstone course
Dr. Nixon presents: ENGL 215/216 focus on literature as an art form (215) and literature as context (216).

SPAN 302 should be the only course named as the Writing in the Major since SPAN 301 will be a pre-requisite for SPAN 301.

Discussion occurred over adding ENGL 215 as an Art Area option.

SPAN 485/486 needs to address experiential learning in the proposal. Right now they are only asked to reflect. More needs to be added to show how it meets the competency of Experiential Learning.

HPERS // Dr. Barnett

Add GSPE 210 Fitness for Life as a second tier Wellness option, change credits to 3
Add RECR 100 First-year Experience as a first tier First-year Experience
Add RECR 450/453 Senior Thesis / Internship as a third tier Capstone course

GSPE 210 make sure the prospective syllabus reflects a 3 credit course. As presented, it seems to reflect the current 2 credit GSPE 210 offering.

RECR 100 address all the required competencies and lifelong learning. New proposals mailed.
RECR 450/453 does not address experiential learning and ethical practice, how will the course address this?

CME // Dr. Elmer

Add MATH 207 as a first tier Mathematics course.
Add CIS/MATH/ENGR 100 as a first tier First-year Experience
Add MATH 490 as a second tier Writing in the Major course and as a third tier Capstone course.
Add CPE 489 as a second tier Writing in the Major course and as a third tier Capstone course.
Add CPE 490 as a second tier Writing in the Major course and as a third tier Capstone course.
Add CIS 485 as a second tier Writing in the Major course and as a third tier Capstone course.

Even though tier one is not suppose to have a prerequisite they want to add this as a First tier option

FYEX just approved by C+I.

MATH 490 was MATH 434 re-title as 490 to map as other capstone classes in CME

CPE 489 / 490 both will act as WIM and Capstone. Not sure how the registrar will like or want to address this issue since they will need both the courses to make 3 credits.

Need to address lifelong learning

ACCT // Dr. Williams

Add ACCT 450 Ethics in Accounting as a second tier Writing in the Major course
Add ACCT 402 Auditing as a third tier Capstone course

Dan Williams presents for ACCT. ACCT 450 new course developed for the accreditation. Need to check the form for the competency and also need to make sure the competencies are justified if they are checked.

ACCT 450 writing instruction and essay exam and number of pages by the end of the semester needs to be addressed in the syllabus.

SOWK // Professor Green

Add SOWK 101 First Year Experience in Social Work as a first tier First-year Experience
Add SOWK 301 Social Welfare as a Social Institution as a second tier Writing in the Major course
Add SOWK 404 Social Work Capstone as a third tier Capstone course

Karen Green added competency and addressed some of the issues that were missing (lifelong learning) this afternoon, but has not adjusted the form. However, the justification is there.

BADM/FACS

Add BADM 407 Strategy and Policy as a second tier Writing in the Major course and as a third tier Capstone course.
Add FACS 430 Family and Consumer Science Seminar as a second tier Writing in the Major course and as a third tier Capstone course.

FACS 430 proposal of missing competencies were addressed and uploaded to Sakai. Class size is a bit larger than the required since there are about 30 students. There should only be 18-20 students.

BADM both civic knowledge and global are checked. For Writing in the major they should **not** be addressed.

ENVS // Dr. Synder

Add ENVS 101 Environmental First Year Experience as a first tier First-year Experience
Add ENVS 460 Environmental Research Capstone as a second tier Writing in the Major course
Add ENVS 461/462 Environmental Internship / Environmental Capstone as a third tier Capstone course

ENVS 460 one credit will be added to the course and this course has a strong writing component.
ENVS 461/462 will be needed to meet the capstone require. GSC is not sure how this will work with Banner, but the two courses work in conjunction with each other.

Perhaps they submit ENVS 462 as the capstone course as a singular credit. This will be modified before the next meeting. The justification for ethical practice is not addressed and it needs to be laid out in the justifications.

EDUC // Dr. Burke and Dr. Hively

Add EDUC 150 Seminar in Education as a first tier First year Experience
Add EDUC 200 Foundations of American Education as a second tier Humanities option or Writing in the Major
Add EDUC 320 The Social and Psychological Conditions of Learning as a second tier Social Science option or Writing in the Major
Add EDUC 360 Survey of Exceptional Children as a second tier Social Science option
Add EDUC 400 as third tier Capstone courses

"Box-checking disorder" and EDUC will be sure to double check competencies and justifications.

EDUC 150 already the FYEX for EDUC and will remain as the major FYEX. Are you taking out EDUC 150 as a prerequisite for EDUC 200/320/360. May need to consider a catalog change. To mention that majors must have the prerequisites. If they keep the prerequisite in place then it help control the number of students registering for these courses. Need to address lifelong learning and critical thinking and be justified. Written Communication is checked but not justified.

200/320/360 = social sciences tier two option not Writing in the Major. Since this would philosophically impossible for those classes to meet both a WIM and a Social Science or Humanities area.

EDUC 400 should be presented as both second and third tier writing in the major and capstone.

COMM // Dr. Webb + Dr. Williams

Add COMM 202 Fundamentals of Speech as a second tier Humanities option
Add COMM 304 History of Film as a second tier Humanities option or Writing in the Major
Add COMM 305 History of TV as a second tier Humanities option or Writing in the Major
Add COMM 461 Senior Capstone as a third tier Capstone course

Dr. Slocum Schaffer recommends that current courses that are being grandfathered in for them to address the competency of either civic, global, multi-cultural.

COMM 202 to only address Multicultural and remove Global and Civic. But will keep the other competencies.
COMM 304/305 need to check lifelong learning. And students will take one course or the other and this course will only meet Writing in the Major not as a Second Tier Humanities.
COMM 461 ethical practice needs to be checked and justified.

X. Other business // No other business was discussed.

Meeting adjourned at 6:40pm
Respectfully Submitted,
Kristin Kaineg