SHEPHERD UNIVERSITY
OFFICE OF THE REGISTRAR

APPROVAL <u>FOR UNDERGRADUATES</u> TO REGISTER FOR MORE THAN THE MAXIMUM CREDIT HOURS

DATE: _____ **SEMESTER: Fall** _____ **Spring** _____
(19cr normal load; max 23)
Summer _____
(14cr max load, 7cr max/session)

STUDENT IDENTIFICATION NUMBER:_____

NAME:_____

MAJOR: _____

Expected graduation date (month & year): _____

TOTAL HOURS REQUESTED _____
 (Maximum loads include non-Shepherd work)

Student's Signature:_____

To be completed by the Registrar's Office:

Overall grade point average: _____

Total number of credit hours earned to date: _____

If the student has Incomplete grade(s), and/or if the overall grade point average is less than 3.0 the student must first complete a Request for Exception to Academic Regulation with this form. <u>List planned courses on reverse.</u>

APPROVALS:

_____
Academic Advisor **Date**

_____
Department Chair **Date**