Dunlop: Announced that the midyear raise we had hoped increased enrollments would fund will not be forthcoming. Factors: $1.4M cut from budget, prevented from raising tuition additionally, higher percentage of those additional numbers were in-state students, possibility of a mid-year budget cut (although state tax revenues are higher than projected). Will call a special phone meeting of the Board of Governors to vote on a resolution on the name change, once all constituent bodies have voted. Discussed Unity Agenda among presidents of WV higher education institutions. With out-of-state institutions continuing to raise their tuition, we may see increased interest from their students. Strongly commended all who participated in making Homecoming Week such an outstanding event.

Sturm: Participated in a United Way benefit function, where the UW Board of Directors (she is on that Board) waited on tables. UW will do a Combined Campaign for donations before Thanksgiving. Announced that there we have 136 new PROMISE Scholars, and that the state is increasing the minimum scores on components of the ACT/SAT.

Lingenfelter: The Homecoming Alumni brunch was crowded. More than 150 were at the President’s Reception for donors and scholars. Fall mailing is in process, and the office has brought in $250K this quarter alone. Though details have not yet been released, mentioned that a large bequest ($4.5M) to Shepherd College is about to be announced.

Schipper: Expressed thanks to the Foundation, President Dunlop, Valerie Owens, and the community for the success of the Library Re-Dedication. There are 274 engraved bricks in the Library plaza, each from a donor. Reminder: October 21 at 4:30 p.m., will be the kick-off for the Foundation Center, a collection of grant resources for non-profit organizations sponsored by the United Way(s) of Jefferson, Morgan, and Berkeley Counties and the Eastern West Virginia Community Foundation.

Watson: The Alumni Office thanks everyone for support of Homecoming, which was a great success, particularly James Vigil for the Bookstore, and James Veldman for Dining Services. Is directing a Title III planning grant, and will be calling on all parts of the campus for information and support. The Athletic Hall of Fame Banquet takes place Friday, October 24. Rick Gibson, who coached 40 All-Americans at Shepherd, will be inducted.

Stern: Commends Rachel Schipper on her accomplishments during her short time at Shepherd College. Commented on the Picket’s coverage of all the activities and cultural events happening at Shepherd.

Imus: Expressed concern that Homecoming, with all its activities, falls during mid-terms, and increases the pressure on students. He also mentioned student concerns about parking. (Per Watson: the dates of Homecoming have to coincide with the football schedule, and are further limited by availability of event space at the Clarion.) The SGA recently passed a resolution supporting the change of name from Shepherd College to Shepherd University, with two additional recommendations: 1) that alumni be able to request a replacement diploma from Shepherd University; and 2) that current students be able to
request that their diploma reflect the name Shepherd College. Reminded the community about the SGA’s Children’s Carnival, which will run in conjunction with Shep-or-Treat.

**Adams:** Commended Holly Frye on the great work she contributed to Homecoming, and for agreeing to donate her hair to Locks of Love. Reminder that Tuesday, October 21, 11:00-3:30pm, will be the Annual Career Day, with many companies sending representatives.

**Boyer:** Expressed thanks for all who helped his crew manage traffic and parking over the weekend.

**Cater:** The Women’s Tennis Team has won the Conference, with special congratulations to Coach of the Year Chris Stambaugh. Basketball season will kick off officially with Midnight Madness.

**Yanna:** The redesign of the back of the Frank Center will be completed in early January. Rain has continued to delay completion. As the project progresses, they may be able to release parking spaces that are currently occupied by the construction staging area. The parking lot project is even further behind than previously reported, due to weather. Aiming for a December 1 opening date, and may try to open half the lot at an earlier date.

**Magee:** On November 6, the Master Planning Committee will be holding an open forum to solicit input from the community. There are major projects in the planning stages that must happen in limited space, so the committee needs as much input as possible. After the forum, the committee will open a comment period, then will take that information and develop a Master Plan proposal.

**Rohel:** Thanks to all who helped with Homecoming. He is searching for an Assistant Director of the College Center, with particular responsibility for outreach and planning for commuting students.

**Seffers:** This is a very busy time for the Registrar’s Office, with preparations for the Spring 2004 schedule and registration process, mid-term grades, and May 2004 graduation applications, all happening at the same time. Since the October 3 deadline, we have evaluated and are sending out about 400 reviews for the May applicants, plus updates for December candidates. Of the 600 or so candidates for August, December and May, 510 have said they wish to participate in commencement. To accommodate all their guests, the Commencement Committee has approved issuing 5 tickets each for family members and guests of graduating students. The Calendar Committee has approved Summer calendars for 2004 and 2005. Summer II will not begin until early July, to keep the fiscal and financial aid years clean, and to provide a small break and the opportunity for hosting conferences. The College Assembly recently voted to approve the proposed amendments to the Constitution.

**Stevens:** Reminded all about the Residence Life-sponsored Shep-or-Treat event on Wednesday, October 29, throughout the residence halls.

**Langford:** Is working on the residence hall complex project and is looking to hire an architect. Has approval to hire a new person in her office.

The Council ended at approximately 9 a.m.

Respectfully submitted,

Tracy Seffers, Registrar
Secretary to the College Assembly