Satisfactory Academic Progress Appeal
Examples of Extenuating Circumstances and Supporting Documentation

All supporting documentation should include the student’s name, relate to the specific period of enrollment during which the student’s academic performance failed to meet the SAP Policy, and be detailed in the student statement.

✓ Personal injury or serious illness of the student, both physical and mental, that required extended recovery time
  ▪ Statement from physician explaining the medical condition and timeframe for which conditions existed
  ▪ Statement from physician that can address how the condition may have impaired academic performance, and how it should not significantly impair future academic performance
  ▪ Medications that were administered during injury or illness of the student that may have impacted academic performance

✓ Serious illness or death of an immediate family member
  ▪ Statement from physician detailing the medical conditions incurred by the immediate family member and timeframe for which conditions existed
  ▪ Copy of the death certificate or obituary for the immediate family member. Include the name of the deceased and their relationship to you.
  ▪ Any evidence that you were a caretaker or involved with their medical needs

✓ Separation/Divorce
  ▪ Copy of the separation agreement or divorce decree

✓ Other/any documented event(s), out of your control
  ▪ A degree audit is strongly recommended if you plan to graduate within one year. See advisor or the Advising Assistance Center in the Library for assistance.
  ▪ Police reports
  ▪ Accident reports
  ▪ Insurance claims

✓ Documents NOT considered “Supporting Documentation”
  ▪ Character reference letters from family members or friends
  ▪ Academic transcripts