Classified Employees Council

July 10, 2018

1:30 p.m. Library 309, WV Room

Chair Cecelia Mason called the meeting to order at 1:30pm

**Present:** Cecelia Mason, Mona Kissel, Jayne Angle, Marian Willauer, Rachael Meads, Tammy Gill, Sarah Speck

**Alternates:** Melody Gillespie, Nancy Cowherd, Theresa Smith

**Guests:** Brian Hammond, Sharika Abdul-Muhaimin, Virginia Hicks, General Counsel Alan Perdue,

**Guest presenter: Virginia Hicks Assistant Provost of Community Outreach**

One experience of being in her position is the key idea of Program Review. She is the chair of the committee which reviews the programs every 5 years by bringing in an external evaluator. Below is a summary of the current connections she is building with institutions and the local community with the Academic Community Outreach.

* 2+2 Community College/Shepherd University Transfer Agreements
* 38 agreements with Blue Ridge CTC, Eastern WV CTC, Hagerstown CC, Lord Fairfax CC, Montgomery College
* With the help of the registrar, Alan Perdue, enrollment management and others. Dr. Hicks works directly with each institution. Frederick Community College is a possible agreement for 2+2 as well.
* 2+2 Public Recreation & Park Admin Transfer Agreement with SU and Lord Fairfax CC, confirmation that the student will finish in 2 years with a reduction in their tuition up to 35% depending on their grades.
* Dual enrollment: Earn high school and college credit at the same time.

2017 – 1st year of dual enrollment where it counts as a HS diploma and an AA degree at a college level.

Classes are at the main Shepherd campus, there could be a time when they would be offered at the Jefferson & Berkeley High Schools. Students are to meet with their counselor before enrolling in this program.

* Virginia said it can be hard to offer these classes and only seniors had initially been able to participate in the dual enrollment. Now, some juniors have been allowed to enroll in the program.
* Not all schools have early registration for the dual enrollment. Some schools confirm their student schedules for the full year at end of prior school year. SU didn’t get the approval to go into the high schools soon enough to have them all know about the dual enrollment.
* Reaching out to homeschool students for this program.
* Perks for dual enrollment: FREE parking in H-lot, discount for Wellness Center membership, possible discount at Bookstore, access to academic support center for advising, Rambler card to use on campus.
* Martinsburg Initiative:
* Partnership with Police Department in Martinsburg, and Berkeley County Schools.
* SNAP-Ed: Supplemental Nutrition Assistance Program
* Autism spectrum- put on a program to help students on the spectrum prepare for the coming school year

**Old Business**

No discussion

**Consent agenda:**

**April 2018 and June 2018 minutes**.

**Board of Governors,** Mona Kissel, no report

**Staff Development**, Marian Willauer, no report. Waiting for information to be entered into Banner.

**Legislative Affairs**, Cecelia Mason, no report.

**Special Safety/B&G**, no report.

**Budget Committee,** Jayne Angle, no report

**Scholarship Fund**, Theresa Smith, no report

Tammy Gill motioned to approved the consent agenda, Rachel Meads 2nd the motion

**Committee Reports:**

**ACCE**  **Jayne Angle**

Meeting of June 18, 2018 at Concord University. Dr. Peter L. Viscusi, Provost & VP for Academic Affairs

* Spoke on the funding model for HE. Concerned about those able to go to college in WV who are aggressively leaving the state, those remaining are not always financially able to attend.
* Public Education: What does it look like? Why was it created? It should be affordable for all students, how to keep it that way? Idea to reduce number of superintendents across the state then fund K-12 by $ per student. The same idea was suggested from Governor Justice through recent budget funding.
* Want to build a dorm at Bluefield State College but Concord is thinking of allowing students to use their vacant dorm and then shuttle to Bluefield State College. To open classrooms for a dual use between both institutions.

**General Discussion:**

**PEIA Benefits;** take burden off employees while maintaining benefits. Seeking funding through other sources such as taxes: pop tax, gas severance tax, cigarette tax. Major issues are those in border counties and looking for care outside of WV border counties. Can an employee seek medical care to an outside provider rather than the PEIA system?

**TIAA/CREF Representatives on campus**

* difficulty in getting someone on campus as they are short-handed and finding it hard to get to all campus’. Mount West hasn’t had a representative on their campus since 2009.
* West Virginia is TIAA/CREF’s biggest client.
* Amy Pitzer mentioned that each institution pays an administrative fee and you should have a person on campus to visit and review policy with employees.
* Encouragement to all the ACCE Representatives to make contact with your Legislatures and invite them to our campus for CEC Meeting. Share with President your agenda. Keep up the momentum of inviting them to our institutions and make contact.

**Student Advocacy:**

* financial burden on their backs
* legislative bylaws and or policy that affects funding for students
* some students not ready for Math and Science at collegiate level. How to communicate with K-12 that these students are struggling with Freshman college preparedness.
* Helping students on the development pace prior to admission to the institution and this may be drawing the students to the school.
* HEAPS Program: a trade program or online program that has a credential to allow students to go into the workforce sooner. Questions were raised as to whether the program is financial aid eligible.
* ACCE Retreat July 16-17, 2018 Canaan Valley Resort

HEPC met with the Executive team today without a 30-day notice to the public. A motion was not read as to the purpose of the executive meeting. The hiring of Carolyn Long of WVU Tech to an interim position of Vice Chancellor was voted and approved effective as of July 16, 2018.

**Special Events Jayne Angle**

Received the April 19th luncheon survey sent out to the campus.

Next meeting TBD early part of August 2018

**Committee Assignments:**

Chair Cecelia Mason reviewed the need for all CEC representatives to serve on a committee.

Special Safety/B&G – New Chair; Melody Gillespie

Next meeting - Tuesday, August 14, 1:30-3:00 p.m. Library Room 256

Adjourned