

Meeting of the Shepherd University Assembly- Proposed Agenda

Fall 2017
Monday, September 11, 2017
4:10 p.m.
Erma Ora Byrd Hall Auditorium

(Reception Honoring James Vigil immediately preceding at 3:30 PM)

- I. Call to Order—Christian Benefiel
- II. Approval of Minutes of the Spring 2017 Assembly Meeting —Christian Benefiel
- III. President’s Report – Dr. Mary J.C. Hendrix
- IV. Proposed Amendment to the Shepherd University Constitution- Alan Perdue

Changes appropriate instances of the term “School” to “College” to reflect new structure and organization of the university programs of study. Available on the Assembly website

- V. Proposed Amendment To the Constitution- Christian Benefiel, Kristin Kaineg
Pertaining to Electronic Voting on constitutional Amendments-
Changes Article VIII Section 5 from

“On the fifth class day after the called meeting, the Assembly Cabinet will prepare and distribute ballots for each Assembly member in accordance with Robert’s Rules of Order. All ballots must be returned within five class days after the initial distribution. The Assembly Moderator will designate Assembly Cabinet members to count the ballots on the sixth day after distribution. The results will be recorded and distributed to all Assembly members.”

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“By the fifth class day after the called meeting, the Assembly Cabinet, in consultation with University Communications and IT Services, will prepare online voting and electronically notify each Assembly member of the opening and closing dates of voting and give instructions on how to cast their ballot. ~~On the fifth class day after the called meeting, the Assembly Cabinet will prepare and distribute ballots for each Assembly member.~~ Should electronic voting not be feasible, the Assembly Cabinet may revert to paper balloting. These ballots will be prepared and distributed to Assembly members by the fifth class day after the called meeting. Both electronic and paper voting will follow the procedures outlined in Robert’s Rules of

~~Order as closely as possible. in accordance with Robert's Rules of Order. All votes must be cast within five class days after the ballots are made available. All ballot measures must be returned within five class days after the initial distribution.~~ The Assembly Moderator will designate Assembly Cabinet members to **verify the results of the ballot measure(s)** ~~count the ballots~~ on the sixth day after distribution. The results will be recorded and distributed to all Assembly members.

VI. Reports to the Assembly

- A. Advisory Council of Faculty – Dr. Max Guirguis
- B. President of Faculty Senate – Dr. Christopher Lovelace
- C. Advisory Council of Classified Employees – Cecelia Mason
- D. Chair of Classified Employees Council – E.G. Mooreland
- E. Student Life Council – Dr. Jonathan Gilkerson

VII. Dismissal- Christian Benefiel