**By-Laws of the Student Life Council of Shepherd University**

**ARTICLE I**

**Objectives**

**Section 1.**       Established by the University Assembly, the purposes of the Student Life Council (SLC) include:

1. establishing campus-wide student life policies,
2. providing for extracurricular programming,
3. developing policies and procedures for the student conduct ~~Campus Judicial~~ system, and
4. setting standards for and registering ~~recognizing~~ student clubs and organizations in conjunction with the Student Government Association (SGA).

**Section 2.**       Student Life Council recommendations are communicated to the Administrative Council and/or the President. The SLC chair will serve as a member of the Administrative Council.

**ARTICLE II**

**Membership, Attendance, and Officers**

**Section 1.**       The Student Life Council’s membership includes:

1. the Dean of Students,
2. five members of the Student Affairs staff appointed by the Dean of Students,
3. four faculty elected by the Assembly, each for a two-year term without succession, at least one of whom must be a member of the Graduate Faculty.
4. ten students:
   1. an appointed representative ~~President~~ of the Student Government Association,
   2. a representative ~~the Chair~~ of the ~~Campus~~ Program Board, and
   3. six undergraduate students elected at large in a campus-wide election for one-year terms, each of whom may serve two successive terms, and
   4. two graduate students elected by the GSCE Deans Student Advisory Council for one-year terms, each of whom may serve two successive terms.

**Section 2.**       Attendance

1. attendance at ALL regular meetings, special sessions, and committee meetings is essential for all members of the Student Life Council, and
2. 3 or more absences of members, ~~without prior notification~~, shall be deemed excessive and shall be deemed a cause for recommendation for replacement.

**Section 3.** Officers

The Chair, Vice-Chair, Secretary, and Parliamentarian are elected from the student voting membership of the Student Life Council.

**Section 4.**       Training Session

New members of the Student Life Council are encouraged to review minutes and attend meetings prior to their term in office.

Section 5. Student Membership Requirement

Students must have a 2.5 cumulative GPA to nominated, serve and maintain a position on SLC.

**ARTICLE III**

**Membership Vacancy**

**Section 1.**       Upon vacancy of any of the five members of the Student Affairs staff, the Dean of Students will appoint a replacement.

**Section 2.**       If a faculty representative elected by the Assembly is unable to fulfill the two-year term on the Student Life Council, the remaining Student Life Council faculty members will recommend another faculty member to fill the vacancy. At the next regularly scheduled Assembly meeting, a new representative will be elected. A faculty member serving as an appointed member under the conditions described above would be eligible for election to a two-year term.

**Section 3.**       Upon vacancy of any of the eight student members elected at large, the Student Life Council will determine the vacancy be filled by either:

1. the person with the next highest votes in the latest election, or
2. the person with the highest votes in a new election held in conjunction with the Student Government Association, or
3. an appointment by the Student Life Council Chairperson, approval confirmed through a majority vote of the Student Life Council.

**ARTICLE IV**

**Meeting Procedure**

**Section 1.** All Student Life Council meetings shall follow *Robert’s Rule of Order.*

**Section 2.**       Regular meetings of the Student Life Council: 2nd and 4th Thursdays

1. are to be scheduled the beginning of each semester
2. will occur at least twice a month during fall and spring, except during University holidays and summer
3. the date, time, and location of the Student Life Council meetings will be promulgated to the campus community.

**Section 3.** The Student Life Council maintains complete minutes of its meetings and makes minutes available to the Shepherd University community on RamPulse.

**Section 4.**       A quorum is necessary to conduct business of the Student Life Council. A quorum shall be defined as being greater than 50% of its members.

**Section 5.**       Special sessions of Student Life Council:

1. May be called by the chairperson, or a member request with majority vote.
2. Require at least 48 hours notice to all members.

**ARTICLE V**

**Committees**

**Section 1.**       The Student Life Council establishes standing and ad hoc committees, which will report regularly on their activities. ~~Membership on each committee includes at least two student members who serve one-year terms. Each shall maintain minutes and distributes copies to committee members and to the Student Life Council.~~

**Section 2.**       Standing Committees of the Student Life Council:

1. **The Student Handbook Committee** annually reviews the student handbook including the Student Conduct System Section of the *Student Handbook.*
2. **The Program Board** plans educational, cultural, social, and recreational programs for the University community.
3. **The Leadership Conference Committee** plans and implements campus leadership training for all students and/or student clubs and organizations.
4. **The Performing Arts Series at Shepherd Committee** plans and produces cultural events, fine arts/performing arts presentations, and lecture/forum programming.
5. **The Student Recognition Committee** oversees Student Recognition Day.
6. **The Family Day Committee** oversees Family Day.
7. **Homecoming Committee** plans and produces homecoming events and activities.

**ARTICLE VI**

**Relationship to the Student Government Association**

**Section 1.**       The Student Life Council works in conjunction with the Student Government Association regarding student life.

**Section 2.**       The appointed representative of the Student Government Association is the primary liaison between SLC and the SGA and will provide a regular report to the senate.

**Section 3.** The SLC provides copies of its minutes to be distributed to SGA members.

**Section 4.**       The SLC reviews concerns and recommendations from the SGA.

**Section 5.**       The SLC reviews reports from the SGA regarding organizations that have not been fulfilling their obligations to the SGA.

**ARTICLE VII**

**Amendments**

**Section 1.** Amendments to these by-laws of the Student Life Council of Shepherd University shall require approval of two-thirds of the members present and voting in a regular meeting as well as final approval by the University Assembly.

**Approved by SLC:** 2/23/17 by SLC

**Approved by University Assembly**: SLC asks the SU Assembly put forward a vote for a Constitutional Amendment for the indicated changes and an assembly vote

Changes in Blue Require Assembly Approval and a Constitutional Amendment.

Changes in Red Require Assembly Approval.