

Instructions to view or print W-2's

Employees working Jan. 01-May 13, 2016, follow the below instructions on how to view/print W2's in the former state payroll system (EPICS):

1. Sign in to MyApps (<https://www.wvsao.gov>)
2. Click the orange **Employee** box
3. Select **W-2's** on the left

Employees working on or after May 14, 2016, follow the below instructions on how to view/print W2's in the current payroll system (wvOASIS):

1. Sign in to MyApps
2. Click on the green **ESS** box
3. Select the **My Info** tab on the left
4. At the top click on **My Compensation**
5. Go to **View Tax Forms (ex. W-2)**
6. Click the **Attachments** button then **Download**