**Faculty Senate Minutes**

Monday, February 2, 2015, 3:10 p.m., Storer Ballroom

**Senate Roster for 2014-16:** Kurtis Adams (MUSC), Andro Barnett (HPERS), Chris Coltrin (ART), Kathy Corpus (BADM/FACS), Amy DeWitt (SOC/GEOG), Rhonda Donaldson (LIB), Jeff Groff (IEPS), Max Guirguis (PSCI), Osman Guzide (CME), Roger Hamood (ACCT), Mary Hancock (NURS), Andy Henriksson (HIST), Doug Horner (SCWK), Jim Lewin (ENGL/LANG), Mengyang Li (CHEM), Chris Lovelace (PSY), Kathy Reid (ECON), Sylvia Shurbutt (ACF), J.B. Tuttle (EDUC), Kevin Williams (COMM), David Wing (BIOL)

**Officers:** J.B. Tuttle (President), Sylvia Shurbutt (Parliamentarian), Jeff Groff (Secretary)

**Meeting Schedule (2014-15)** 9/15, 10/6, 10/20, 11/3, 11/17, 12/1, 2/2, 2/16, 3/2, 4/6, 4/20 (Storer Ballroom)

**Kurtis Adams (MUSC) present**

**Andro Barnett (HPERS) present**

**Sally Brasher (HIST) present**

**Chris Coltrin (ART) present**

**Kathleen Corpus (BADM/FACS) present**

**Amy DeWitt (SOC/GEOG) present**

**Rhonda Donaldson (LIB) present**

**Jeff Groff (IEPS) present**

**Max Guirguis (PSCI) present**

**Osman Guzide (CME) present**

**Roger Hamood (ACCT) present**

**Mary Hancock (NURS) present**

**Doug Horner (SCWK) present**

**James Lewin (ENG) present**

**Mengyang Li (CHEM) present**

**Chris Lovelace (PSY) present**

**Kathy Reid (ECON) present**

**Sylvia Shurbutt (ACF) present**

**J.B. Tuttle (EDUC) present**

**Kevin Williams (COMM) present**

**David Wing (BIOL) X**

**Guests:**

**I. Announcements**

**A. Senator Shurbutt has replaced Senator Henriksson as Parliamentarian for Spring 2015. Any senators interested in Faculty Senate leadership for the 2015-16 academic year, please contact Senator Tuttle.**

**B. President Shipley/VPAA Ames Spring Visits to Faculty: the final session/beginning of budget season is being held right now, concurrently with this Senate meeting.**

**C. Ellucian Survey, Ellucian Visit: A team from Ellucian Software will be on campus and available to faculty on February 10, from 1:10 to 2 pm in IKEN L05. All faculty who use RAIL and/or BANNER are encouraged to attend if you have suggested improvements in functionality.**

Tuttle: During previous evaluation of the Banner and RAIL systems, the questions asked and the issues of poor functionality or non-functionality discussed did not match the concerns that the faculty has voiced in Senate. For example, the advisement and advisee functionality in RAIL has been broken for years, but this shortcoming in RAIL was not evaluated previously. This visit will give the faculty a chance to voice shortcomings with Banner and RAIL, and all are encouraged to attend and give feedback.

**D. Dean Renninger: the syllabus template with the IPV statement is now on the CTL site and is available to faculty who may wish to include it on their syllabi.**

**E. Senator Shurbutt: Great Teacher Seminar flier and registration (attachment)**

A flyer advertising the seminar was distributed by Senator Shurbutt

Shurbutt: Please distribute the information in this flyer to your departments, and if you or colleagues are interested contact Dr. Renninger. We can send up to two faculty members this year and their travel is paid for by the HEPC.

**F. Academic Restructuring: department desires/concerns regarding Academic Restructuring will be brought from each department for Senate meeting March 2.**

Tuttle: Please gather feedback and concerns regarding academic restructuring from your departments and bring this to Senate for a March 2nd discussion.

**II. Action Items**

**A. Senators Tuttle/Groff: Approval of Dec. 1, 2014 Senate Minutes (attachment)**

Motion to approve made, seconded, and carried.

**B. Senator Shurbutt/Senate Elections: Honors Committee (replacing Senator Henriksson)**

Senator Shurbutt has taken over for Senator Henriksson as parliamentarian. As parliamentarian, Senator Shurbutt will serve on our bylaws committee replacing Senator Henriksson, who has stepped off of Senate.

Senator Brasher was nominated and elected to replace Senator Henriksson on the Honors Committee.

**III. Guests/Unfinished/New Business**

**A. Senator Shurbutt: ACF Report: Higher Education Day January 27**

Shurbutt: The leadership in the WV legislature has changed. Republicans now dominate leadership positions. During the Higher Education Day in Charleston, we meet with Dave Sypolt, chair of the education committee. The Governor’s budget has called for a 2.5% cut to higher education this year, which will probably come to pass, but there is a chance that this cut will be reversed at a later time during a special session. Also, there is the possibility that the funds of the Gateway program will be cut by a large amount. We meet with Mike Hall. He voiced his belief that the deficit is a big problem for the state. There is money in the rainy day fund, but most of this money cannot be used in order to keep the State’s credit rating in good shape. Hall also voiced his hope that the State will find new ways to raise revenue. We meet with Delegate Amanda Pasdon. She is concerned about education certification and alternative certification procedures in the State and the changes to these procedures that the upcoming bill HB2270 may cause. Alternative programs for certification were originally put into place to help counties in “critical need” fill hard to fill teaching positions. However, in the new bill the language about “critical need” has been removed, which leads to some concerns that this may allow wider circumvention of teacher certification processes in the State even when no critical need exists. It should be noted that the Senate again passed a resolution that higher education should not be cut this year. Of course, this is largely symbolic in the face of the Governor’s proposed 2.5% cut this year. Other topics discussed during the Higher Education Day where assessment of prior learning for military veterans, the transfer of a course’s credits from one state institution to another if 60% of course learning outcomes are the same for that course between institutions, and the establishments of another level of student appeals to course/credit transfer decisions.

Shurbutt passed out a pamphlet titled “West Virginia Higher Education: An Investment that Keeps Growing” that was and will continue to be used by the West Virginia Advisory Council of Faculty to make the argument that instead of cutting higher education, the State should invest in higher education. The pamphlet itemizes that ways that this investment is likely to pay dividends over time.

**IV. Committee Reports:**

A. Admissions & Credits (Senator Corpus)

We are moving forward with a constitutional amendment to add someone from financial aid to the committee. Also, in the coming week, keep a lookout for students who are dropped for non-payment. Finally, keep in mind the differences between drop and withdrawal as it pertains to student financial aid and federal loan obligations.

B. Curriculum & Instruction (Senator Shurbutt)

Senator Shurbutt distributed a copy of the C&I form with recent changes highlighted and pointed out the following:

Item 5 under PROGRAM CHANGE now requires other departments to approve your department’s curriculum change if that change impacts these other departments. Item 7 under PROGRAM ADDITION now requires impacts on existing programs in other departments to be approved by these other departments. Note that new programs require Board of Governors approval for intent to plan. Finally, the C&I website has a flowchart that illustrates the process for various types of curriculum changes and additions.

C. Core Curriculum (Senator Lovelace)

We had a couple of first reads from HPERS and COMM at our latest meeting. New proposals for our next meeting are due February 11th.

D. Advisory Council of Faculty (Senator Shurbutt)

no report

E. President’s Budget Council 2016 (Senators Barnett, Guzide, and Wing)

no report

F. Honors Committee (Senator Brasher)

no report

G. Institutional Review Board (Senator Coltrin)

Our next meeting is this Friday.

H. Library Committee (Senator Guirguis)

A search committee to replace Dean Watson will be forming this semester. I will be serving on this committee.

I. Professional Development (Senator Horner)

We are meeting next week to consider applications for sabbaticals and Create the Future Funds.

J. Scholarship & Awards (Senator Adams)

The Scholarship & Awards committee is accepting applications for the Faculty Scholarship. Applications and FAFSA forms are due March 1, 2015.  Applications can be found on the Senate's webpage or through the Office of Financial Aid. S&A are having a meeting on February 4.  The call for nominations and list of eligible students for McMurran Scholars goes out to department chairs the week of February 2.

K. Senate Bylaws (Senator Shurbutt)

Note to the Senate: Shurbutt is now on the Senate Bylaws committee along with Senators Guirguis and Tuttle.

L. Washington Gateway (Senator Coltrin)

As Senator Shurbutt said earlier, funding to the Gateway Program may be slashed significantly. However, Gateway coordinators at universities have not been contacted in regard to this yet.

M. Calendar Committee (Senator Reid)

Our next meeting is next week.

Discussion:

Li: In regard to our past discussion regarding the delayed start schedule, Chemistry now supports this schedule.

Tuttle: During times that the university is closed, does that mean faculty that want to put their classes online can’t do this? Reid: No, in the event of a delay/closing, faculty can put classes online if they wish.

N. Diversity & Equity Committee (Senator Lewin)

The Storer College Faculty Award was awarded to Dr. Chiquita Howard-Bostic, assistant professor of sociology. Details are posted on the university website.

O. Enrollment Management Committee (Senator Reid)

no report

P. Graduate Council (Senator Shurbutt)

Graduate Research Day is April 18th and will be hosted at Shepherd. More announcements in regard to this event will be forthcoming. Shepherd is in the final stages of approving the doctor of nursing degree program. Also, we are working to formulate pathways for Shepherd undergraduate students to continue their graduate studies here at Shepherd. The new graduate studies webpage is up. The first graduate certificate program, Appalachian Studies, has been approved. Departments can be involved with these certificate programs.

Q. Technology Oversight Committee (Senator Guzide)

Our next meeting is next Friday.

R. Assessment Task Force (Senator Wing)

no report

S. Internationalization Committee (Senator Li)

no report

T. Student Success Committee (Senator Li)

Our first meeting this semester is this Wednesday.

U. Student Life Council (Senator Barnett)

no report

**Motion to adjourn made, seconded, and carried: Adjourned at 4:01 pm**

Respectfully submitted by,

Jeff Groff

IEPS Senator and Senate Secretary