 **Shepherd University**

**Student Teaching Semester Dates**

**Spring 2018**

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| Date | Activity |
| October 4, 2017 | Student Teaching Applications Due via Tk20 |
| Tuesday,  January 9, 2018 | **Student Teaching Orientation (Attendance Required)**  **8:15 AM-4:00 PM**  **Robert C. Byrd Center for Congressional History & Education, Auditorium**  Review all documents in the Student Teacher Resource section of the Department of Education website prior to orientation. ✪ |
| January 8, 10, 11, or 12, 2018. | Initial Meeting with Student Teacher & Cooperating Teacher(s)   * Complete the Placement Information Packet (PIP). * Students are permitted to contact cooperating teachers after receiving a confirmed student teaching placement to schedule a time to meet. * Students are expected to meet with all assigned teachers prior to January 15, 2018. |
| January 15, 2018 | Student teaching begins. Report to your assigned school.  *During the student teaching semester, the student teacher will follow the calendar of the assigned school(s) for holidays and breaks instead of the Shepherd University calendar.* |
| **January 17, 2018** | **Placement Information Packet (PIP) due via Tk20 & email to supervisor.**   * To be completed during the initial meeting(s) with cooperating teacher(s). * PIP includes a daily schedule and an outline of responsibilities. * Instructions and forms available on the Department of Education website. ✪ |
| February 9, 2018 | Week 4 Performance Review due via Tk20 |
| March 2, 2018 | ST-11 Cooperating Teacher Summative Evaluation due via Tk20  ★**Only student teachers with two placements** |
| **March 2, 2018** | **ST-11 Self-Summative due via Tk20 for first placement**  ★**Only student teachers with two placements** |
| March 5, 2018 | Second assignment begins for student teachers with two placements. |
| March 23, 2018 | Week 10 Performance Review due via Tk20 |
| April 20, 2018 | ST-11 Cooperating Teacher Summative Evaluation due via Tk20 |
| **April 20, 2018** | **Last day of student teaching.**  ST-11 Self-Summative due via Tk20  Student Teaching Activity Checklist due Via Tk20  Submit field experience binder after all evaluations are complete by all assessors. |
| May 5, 2018 | Teacher Pinning Ceremony  Commencement |
| Cooperating Teacher Evaluation Deadlines | |
| ✪Handbook and forms may be found at:  <http://www.shepherd.edu/teacher-candidates/> | |