

# 60 Hour Course Repeat Application

Course(s) Being Repeated That Were Taken In The First 60 Hours

A student who earns a D, F, or IF grade in any course completed no later than the semester or summer term that the 60<sup>th</sup> semester hour is attempted (including transfer hours) may repeat the course prior to receiving an associate or baccalaureate degree. The course(s) must be repeated at Shepherd College. For each course, the original grade of D, F, or IF shall be disregarded, and the subsequent grade shall be used for determining the student's GPA. The original grade shall not be deleted from the student's record.

**This form must be submitted to the Office of the Registrar, 118 Ikenberry Hall at the time of registration listing each course that is being repeated under the 60-hour repeat policy.**

## Please Complete The Items Below

Social Security Number \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Semester the Course is Being Repeated \_\_\_\_\_

Transfer Student  Yes  No

Subject Code & Course Number of Course Being Repeated	Semester Course First Taken	Original Grade Received	Replacement Subject Code & Course Number