

Faculty Senate Minutes

The Faculty Senate met on Monday, 9/8/03

Senators present for the meeting: Bruce Kelley, Liam Kennedy, Bob Warburton, Sylvia Shurbutt, Rick Gibson, Jason Best, Sonya Evanisko, David Wing, Larry Daily, Tom Patterson, Robert Willgoos, Joyce Webb, Kathleen Reid, JW Thatcher, Karen Pugsley, Robin Good, Dennis Woods,

Senators not present: Meg Galligan, Doug Horner, Kit Romano, Nicole Martin

Guests: Steve Phillips, Mark Patton

AGENDA

1. Approval of Minutes:

Motion: *Amend minutes for 9/15/03 as follows:*

b) Curriculum & Instruction (Shurbutt) The committee has met, and has updated the C&I forms. These forms may now be downloaded from the registrar's website, and guidelines for use have been provided. **A new policy has been enacted which requires that C&I proposals receiving a single nay vote be referred to the senate. (strike sentence)**

Change

Honors 488 and Honors 489 were referred to the senate for the above reason.

to

Per policy requiring Senate approval of any C&I proposal receiving a single nay vote, Honors 488 and Honors 489 course proposals were referred to the Senate for a vote.

(mShurbutt, sBest), *motion approved.*

Motion: *Approve minutes as amended (mKelley, sShurbutt), motion approved.*

2. COMMITTEE REPORTS

a) Admissions & Credits (Warburton): This committee is formulating a document to clarify procedures regarding internships. When this document is finished, it will be presented to the senate. The committee has met twice, and considered 80 petitions.

b) Curriculum & Instruction (Shurbutt) No report.

- c) Affirmative Action (Galligan) No report.
- d) By-laws (Shurbutt) No report.
- e) Honors Board (Daily) Met once, and discussed which honors courses will be offered Spring semester 04.
- f) Ethics (Willgoos) No report.
- g) Library (Evanisko) Reminder that October 9 at 1:15 is the library's grand reopening, and that it would send a good message if faculty were in attendance at this event.
- i) Professional Development, Faculty Salary and Welfare (Horner) No report.
- j) Research Ethics (Best) No report.
- k) Scholarship & Awards (Gibson) No report.
- l) Washington Gateway.(Pugsley) No report.

3. Senate reports from representatives to:

TOC (Pugsley) This committee has not met yet.

Assessment (Kelley) The committee met once, business as usual.

Old business

4. Results of email vote for Grade Appeal Committee Faculty Pool

15 "yea" votes were received by the president, so by virtue of the motion (see minutes for 9/15/03) the pool is approved by the senate.

5. Membership of Merit Pay Committee

This committee has been created through elections, and consists so far of the following personnel:

Arts & Humanities: Mike Austin, Andy Henriksson, Mark McCoy

Library: Laura Neal

Nat. Sci & Math: Gene Volker, Kit Romano, Jason Best

Prof. Studies: Laura Clayton, Ellen Sallee and Mike Jacobs

Coaches: Ken Tyler

6. Proposed changes to Promotion and Tenure guidelines

Motion: *Refer these issues to the Professional Development Committee (mThatcher, sReid), motion approved.*

7. Master Faculty Status

Motion: *Refer these issues to the Professional Development Committee, and give this issue priority over the issues in #6, above. The senate also asks the chair of the Professional Development committee to determine the earliest date possible to return this issue to the senate by the next senate meeting. (mThatcher, sReid), motion approved.*

8. Inclement Weather Policy

It is the senate's opinion that this policy is unclear and unworkable in its present form.

Motion: *Return this document back to the VPAA for clarification and a rewrite (mThatcher, sWillgoos), motion approved.*

9. Name Change to "Shepherd University"

Anders Henriksson will report to the senate at the next meeting as the faculty representative to the Board of Governors. The College President will also be present to answer any questions. It is the desire of the senate president to vote on this issue next meeting.

10. Report by Faculty Senate President on a meeting with Chancellor Mullen

The chancellor has many plans for Shepherd, including increasing enrollment to 15,000-20,000 students, and increasing the use of WebCT.

New Business:

10. Computer Literacy Requirement for Graduation

Motion:

Whereas: In the 2003-05 Shepherd College Catalog, a statement reads: "General Studies Curriculum . . . In addition, basic computer literacy is required including e-mail use, Internet use, electronic library research, and word processing skills"; and

Whereas: This addendum to the General Studies Curriculum was never presented to the Admissions and Credits Committee that is charged with passing upon and specifying graduation requirements in the Catalog; and

Whereas: The Shepherd College Faculty Senate has never deliberated and voted upon this policy addendum;

BE IT RESOLVED BY THE SHEPHERD COLLEGE FACULTY SENATE

that the above quoted addendum to the General Studies Curriculum in the Current Catalog be referred for action to the Admissions and Credits Committee. Upon favorable action by the Admissions and Credits Committee, this Catalog statement shall be brought to the Faculty Senate by the Chair of the Admissions and Credits Committee for due deliberation, debate, and a vote by the Faculty Senate. Should the vote be favorable, and the Vice President for Academic Affairs and the President of Shepherd College acquiesce, the policy shall be included in the Catalog under the heading "Additional Requirements for Graduation."

(mThatcher, sWillgoos), *motion approved.*

11. Other Business

The subcommittee exploring the issue of faculty unionization reported that they had made initial contacts with several unions that have supported collegiate teacher's unions. West Virginia has no collective bargaining law, so unions have limited power in this state. However, one benefit of unionization may be greater access to the legislature.

Motion: The senate charges this committee to continue its exploration of this issue, and to invite a representative from the American Federation of Teachers to make a informational presentation during one of the regular senate meetings (mWillgoos, sWebb), motion approved.

Future Business:

The senate president stressed that the next senate meeting will be located in the **BLUE-GRAY** room of the student union.

Motion: Adjourn (mWillgoos, sWebb), motion approved.

Meeting adjourned at 4:15pm.

BCK, secretary.