

Faculty Senate Minutes

The Faculty Senate met on Monday, 2/2/04

Senators present for the meeting: Bruce Kelley, Liam Kennedy, Rick Gibson, Jason Best, David Wing, Denis Woods, Larry Daily, Robin Good, Robert Willgoos, Meg Galligan, Doug Horner, Kathleen Reid, JW Thatcher, Sonya Evanisko, Karen Pugsley, Joyce Webb, Sylvia Shurbutt, Robert Warburton

Senators not present: Tom Patterson, Kit Romano, Aleksandrs Mihailovs

Guests: Mark Stern, VPAA

AGENDA

Approval of Minutes: Motion: *Approve minutes as distributed* (mShurbutt, sKelley) motion approved.

Motion: *Suspend agenda to allow Mark Stern to speak* (mGibson, sBest) motion approved.

VPAA items of business:

- 1) The VPAA alerted the senate that there have been complaints to numerous administrative officials about faculty members missing classes due to weather. The VPAA strongly suggests that faculty members indicate on his or her syllabus how students will be informed if faculty cannot make it to class—with mass e-mailings, or changing the phone message in the office as two suggestions.
- 2) The VPAA distributed the Criteria, nomination process, and recommendation process for rewarding the title of Distinguished Professor. (see handout) The senate expressed concern that there was no requirement that the candidate be a full professor.

Motion: *Postpone discussion of this until next senate meeting so that senator have a chance to get departmental input* (mPugsley, sGood) motion approved.

COMMITTEE REPORTS

- a) Admissions & Credits (Warburton) Report by Senator Wing. Many petitions considered. There is some question as to which catalog readmits must follow. The committee is leaning towards requiring students to use the catalog of the calendar year they are readmitted under. Suggestions from the senate asked the A&C committee to

consider carefully those student who have had to go through the readmit process solely due to military service.

b) Curriculum & Instruction (Shurbutt) No report.

c) Affirmative Action (Galligan) Meeting Monday, February 9.

d) By-laws (Shurbutt) The Fifth draft of the by-laws were submitted to the senate, and will be discussed in the next meeting. There is some discussion as to the status of the Ethics committee. During this discussion, it was asked whether there were archival copies of the senate minutes. The senate secretary was asked to investigate this issue.

e) Honors Board (Daily) Met January 23. Discussed revisions to the honors handbook, recruiting, changes in the honors core classes, and the honors schedule for next semester.

f) Ethics (Willgoos) No report.

g) Library (Evanisko) Have not met this semester yet.

i) Professional Development, Faculty Salary and Welfare (Horner) Met last week, considered sabbaticals. There were very limited requests, and the committee is considering ways to increase the applications for this. They are in the process of accepting applications for min-grants and summer stipends.

j) Research Ethics (Best) The board has established policies for student research. On December 11 these policies were posted on the web and information was sent to the department chairs.

k) Scholarship & Awards (Gibson) Met January 13. If any senators have suggestions for the McMurrin speaker, please forward them to Senator Gibson. Only thirteen students are eligible for the McMurrin Scholarship this year, so tightening the requirements has had the desired affect.

l) Washington Gateway.(Pugsley) Meeting Wednesday, February 4.

Senate reports from representatives to
TOC (Pugsley) Has not met this semester.

Assessment (Kelley) No report.

Old business

4. Faculty Scholarship Fund

The sentiment of the senate is that we should move forward on this issue.

Motion: *Constitute an ad hoc committee to explore how to create and implement this fund. Senator Kennedy will serve as chair. (mShurbutt, sKelley), motion approved.*

5. Inclement Weather Policy. The senate will continue to address this issue in the future.

New Business:

6. Awarding Title of Distinguished Professor (Covered above with the VPAA)

7. Other Business

Future Business:

--The President of the Senate directed senators to read Andy Henriksson's e-mailed report from the Board of Governors, which will be on the next agenda for discussion.

--The VPAA is reformulating the admission requirements, these can be found on the Board of Governors' website. The senate president encouraged the senators to look at those policies that might affect their departments or programs.

--On January 22 Isabella Fair Warburton came into the world. Congratulations to our senate president!

Motion to adjourn (mShurbutt, sBest) motion approved.

Meeting adjourned at 4:25

BCK, secretary.