

Shepherd University  
Faculty Senate Meeting Minutes  
December 5, 2005

Senators In Attendance: Scott Beard (MUSC), Roland Bergman (SOC/GEO), Jason Best (IES), Larry Daily (PSYC), Gordon De Merritt (BADM), Osman Guzide (CME), Anne Henriksson (LIB), Mike Jacobs (HPERS), Clarise Ottley (NURS), Sylvia Shurbutt (ENG/ACF), Joyce Webb (COMM), Bob Willgoos (HIST), David Wing (CIS), Denis Woods (PSCI).

Guests: Dr. Marie Carter (Admissions), Dr. Richard Stevens (Residence Life), Dr. Sharon Kipetz (Dean of Student Affairs)

The December 5, 2005 meeting of the Shepherd University Faculty Senate was held in the Cumberland Room of the College Center. The meeting was called to order at 3:10 p.m. by Senate President, Dr. Robert Willgoos.

- I. As the secretary was unavailable for the November meeting, no minutes were read for approval.
- II. Special guest Dr. Marie Carter spoke to the Senate in re: to admission standards, attrition rates, enrollment targets, etc. Dr. Shurbutt asked Dr. Carter to speak to the Senate about the new admission standards that will be mandated by the state in 2008. These requirements at Shepherd were set in place to reflect the increased graduation requirements for high-school students.

Senators also discussed some of the Open House Admissions material that had caused some concern among the faculty. Dr. Carter also showed senate members many samples of collateral material that is sent to potential students.

Senators also shared thoughts, observations and suggestions in re: to the open houses.

III. Dr. Sharon Kipetz and Dr. Richard Stevens from Student Affairs spoke to the Senate about their concerns regarding a January term. Costs for this term could be prohibitive, for example, the heat for a building will be on for a smaller amount of people vs. full residency. The new apartment complex may offer some options in relation to this issue.

Dr. Kipetz reported that construction is going well on the new apartment complex.

The project is within budget and is on schedule. Dr. Stevens spoke to senators about specifics for rental costs, parking etc.

IV. Library Committee: No report.

V. A & C Committee: No report.

VI. C & I: Senator Beard reported that the committee had approved program and

course changes in the following areas: Art Education, Biology, CIS,

Education

(Social Studies), & History. Also, with the reassignment of Dr. Laura

Renninger as

the Interim Dean of Student Learning, Dr. Larry Daily has agreed to serve

as head

of the General Studies Committee for the Spring semester 2006.

VII. Equity & Diversity: No report

VIII. Honor,s Committee: No report.

IX. Professional Development Committee: No report.

X. Scholarship & Awards Committee: No report.

XI. Washington Gateway: No report.

XII. TOC Committee: Teaching and Learning with Technology Roundtable is

finalizing the budget report for delivery this week.

XIII. NRB: No report.

XIV. Assessment Task Force: No report.

XV. Calendar Committee: No report.

XVI. ACF: Dr. Shurbutt distributed the 2005-2006 ACF brochure to

Senators. She

reported that they are focusing their efforts on the impact higher

education has on

economic development throughout the State.. ACF was also

invited to

advise the

legislature about the selection of a new Chancellor.

She also reported on the upcoming conference on International Studies ( a

possible

new requirement in college curriculum) and the quality of

instruction and

consistency of grading in college courses taught at the high-schools by

mostly

high-school instructors. In re: to the AEI, the governor and

HEPC have

placed this

item in the budget. The support of Del. John Doyle on the

Finance

Committee is

crucial.

XVII. The meeting was adjourned at 4:45 p.m.

XVIII. The next meeting of the Faculty Senate will be held in February

2006.

Respectfully Submitted,

Dr. Scott Beard, Secretary  
Faculty Senate Apple Shepherd University  
Associate Professor of Music  
Coordinator of Keyboard Studies  
Office: 304-876-5370  
Toll Free: 1-800-344-5231, ext. 5370  
Fax: 304-876-0955  
e-mail: sbeard@shepherd.edu  
Music web: <http://www.shepherd.edu/musicweb>  
Website: <http://www.scottbeard.com>