

BY-LAWS OF THE STUDENT LIFE COUNCIL OF SHEPHERD COLLEGE

Article I

Objectives

- Section 1.** Established by the College Assembly, the purpose of the Student Life Council include:
- Recommending** (~~Recommends~~) campus-wide student life policies,
 - Providing** (~~Provides~~) for extracurricular programming,
 - Developing policies and procedures of the Campus Judicial System,
 - Setting standards for, and recognizing student organizations, **and** clubs (~~and~~) in conjunction with the Student Government Association.
 - (~~Overseeing awards of Financial Aid~~)
- Section 2.** Student Life Council recommendations are communicated to the Administrative Council and/or the **Vice President for Student Affairs and/or the President.**

Article II

Membership and Attendance

- Section 1.** The Student Life Council's membership includes:
- the Dean of Students,
 - four members of the Student Affairs staff appointed by the **Vice President for Student Affairs**, (~~Dean of Students~~)
 - three faculty, elected by the Assembly, each for a two year term without succession,
 - Nine students:
 - the SGA President
 - the Chairperson of the (~~campus~~) Program Board
 - the **Multicultural chair of SGA, and**
 - Six** (~~Five~~) students elected at large in campus-wide election of one-year terms, each of whom may serve two successive terms
 - the Vice President for Student Affairs serves as a non-voting member of the Student Life Council.**
 - The chair is elected from the six students elected in campus-wide election.**
 - The (~~Chairperson~~), secretary, and parliamentarian of the Student Life Council are elected from voting membership of the Council.
- Section 2.** Attendance
- Attendance at ALL (~~at~~) regular meetings, special sessions, and committee meetings is essential for all members of the Student Life Council.
 - Excessive absences of members shall be deemed a (~~possible~~) cause for recommendation for replacement

- Section 3.** Training Session

- a. New members of the Student Life Council are encouraged to review minutes and attend meetings prior to their term in office

Article III

Membership Vacancy

- Section 1.** Upon vacancy of any of the four members of the Student Affairs staff, the **Vice President for Student Affairs** (~~Dean of Student Affairs~~) will appoint a replacement
- Section 2.** Upon vacancy of any of the three faculty members elected by the Assembly, the Student Life Council shall request that the Assembly Moderator appoint a replacement until the next Assembly can meet and elect a permanent replacement
- Section 3.** Upon vacancy of any of the six student members elected at large, the Student Life Council will determine that the vacancy be filled by either:
- a. the person with the next highest votes in the latest election or,
 - b. the person with the highest votes in a new election held in conjunction with the Student Government Association, or
 - c. an appointment by the Student Life Council Chairperson provided approval **through a** (~~by the~~) majority vote of the Student Life Council.

Article IV

Meeting Procedure

- Section 1.** All Student Life Council meetings shall follow *Robert's Rules of Order*
- Section 2.** Regular meetings of the Student Life Council:
- (~~a. shall be in session to conduct business~~)
 - a. are to be **scheduled** (~~determined~~) the beginning of each semester
 - b. will (~~should~~) occur at least twice a month (~~;~~) **during fall and spring**, except during college holidays **and summer**
 - c. the date, time, and location of the SLC meetings will be promulgated to (~~must be known~~) the campus community.
- Section 3.** The Student Life Council maintains complete minutes of its meetings in the library and posts copies for the college community.
- Section 4.** A quorum is necessary to conduct business of the Student Life Council. A quorum shall be defined as being greater than 50% of its members.
- Section 5.** Special sessions of Student Life Council:
- a. may be called by the chairperson or by **request from a** majority of the members.
 - b. require at least 48 hours notice to all members

Article V
Committees

Section 1. The Student Life Council establishes standing and ad hoc committees. Membership on each committee, (~~except the Scholarship and Financial Aid Committee~~) includes at least two student members who serve one year terms. Each shall maintain minutes and distributes copies to committee members and to the Student Life Council.

Section 2. Standing Committees of Student Life Council:

- a. **THE STUDENT HANDBOOK COMMITTEE** (~~the campus judicial system committee~~) annually reviews the student handbook including the Judicial section of the *Student Handbook*
- b. **The (campus) Program Board** (~~including homecoming~~) plans educational, cultural, social and recreational programs for the college community.
- ~~(e. the dining hall food service committee serves at the liaison between residence hall students and the college food service staff)~~
- ~~(d. the holiday committee plans and implements holiday activities)~~
- c. **The Housing Committee** adjudicates matters relating to requests of individual students for exceptions to campus housing and food service policies and regulations. Decisions are forwarded to the Dean of Students. (~~affairs office~~)
- d. **The Leadership Conference Committee** plans and implements campus leadership training for all students and /or student organizations.
- e. **The Membership Oversight Committee** screens and reviews status of perspective and current organizations and clubs. Recommendations for action are forwarded to the SLC and SGA.
- f. **The Performing Arts Series at Shepherd** plans and produces cultural events, fine arts/ performing arts presentations, and lecture/ forum programming.
- ~~(g. the scholarship and financial aid committee oversees the awarding of student financial aid including: scholarships, grants, loans, and tuition —waivers.)~~
- g. **The Student Recognition Committee** oversees Student Recognition Day.
- h. the family day committee oversees family day
- h. Homecoming Committee which plans and produces homecoming events and activities.**

Article VI

Relationship to the Student Government Association

Section 1. The SLC works in conjunction with the SGA regarding student life.

Section 2. The president of the Student Government Association is the primary liaison between the SLC and the SGA.

Section 3. The SLC provides copies of its minutes to be distributed to SGA members.

Section 4. The SLC reviews concerns and recommendations from the SGA.

Section 5. The SLC reviews reports from the SGA regarding organizations that have not been fulfilling their obligations to the SGA.

Article VIII

Amendments

Section 1. Amendments to these by-laws of the Student Life Council of Shepherd College shall require approval of two-thirds of the members present and voting in a regular meeting **as well as final approval of the College Assembly.**

Accepted by SLC 11/29/01