

## Using LexisNexis


LexisNexis is a major research database available through the Scarborough Library website (<http://www.shepherd.edu/libweb/>). It's particularly good for finding news articles, company information, and legal information. It features

- Full text of over 350 newspapers, including full text of all major U.S. newspapers except the *Wall Street Journal*, and over 300 magazines
- Transcripts of news broadcasts from all major TV and radio networks
- Foreign newspapers and magazines
- Company profiles, financial information, and SEC filings and reports
- The United States Code and codes from all 50 states
- Court decisions from all Federal and state courts
- Federal regulations, both the Federal Register and the CFR
- Over 500 law reviews
- Medical news and medical and health journals

To get started with LexisNexis, go to the Library's homepage and click "Popular Electronic Resources." From the dropdown, choose "LexisNexis."



Research



- Popular Electronic Resources
- Electronic Resources « *in development*
- Electronic Resources alphabetically
- Electronic Resources by subject
- Full-text Journal listing
- Citation Style Guides
- Research Guides

▼ more...

Services

Click here, then choose LexisNexis from the menu.

If you're off campus, you'll need to sign in.

For tips on searching, see the back of this page. For detailed guides to finding news, business, or legal information, see <http://www.shepherd.edu/libweb/find/guides/>

# Searching in LexisNexis

## Finding news articles

The first page you see has some options for news searching, but if you click the “News” tab you have more choices. We recommend using a Terms and Connectors search. It looks like this:

The screenshot shows the LexisNexis search interface for news. At the top, there are tabs for "Search" and "Sources". Under "Search", there are sub-tabs for "General", "News", "Legal", "Business", and "People". The "News" tab is selected. Below the tabs, there is a "News" header and a "Enter Search Terms" section. This section includes a search box, a "Search" button, and radio buttons for "Terms and Connectors" (selected) and "Natural Language". Below the search box are three rows of search criteria, each with a dropdown menu for search scope (all set to "Anywhere in the document") and a connector dropdown (all set to "And"). A "More..." link is visible to the right of the third row. Below the search criteria is an "Add Index Terms" section with a "[+] Show" link. Underneath is a "Select Sources" section with a dropdown menu set to "News, All (English, Full Text)" and a list of sources with "News" checked. At the bottom, there is a "Specify Date" section with a dropdown menu set to "Previous 3 months" and a date range "May 06 2007 To Aug 06 2007".

From the first screen, click “News” then click “Terms and Connectors”

Click here for help.

Enter your search terms in these boxes. You can enter one word or a phrase. Use the connectors in the dropdown boxes. For help on how to use AND and OR, see the Library’s Searchpath tutorial.

With these boxes you specify what part of the documents you want to search – the entire thing, just the headline, just the byline, etc.

Note that you can set a date.

Here you specify what source (i.e., database) you want to search in. Depending on your choice, more specific options will appear in the lower box.

When you run the search, you will retrieve a list of documents. To see the full text of any document, just click its title in the list. Note you can change the sorting of the articles to sort by relevance, so the ones most closely related to your search are listed first. Check the boxes next to articles you want, then click the icon to Print or Email.

## Finding business information

After you sign on, click the “Business” tab. You can then get a “dossier” of detailed information on one or several companies. You can search for a specific company by name or ticker symbol, or you can search for a list of companies by their number of employees, revenue, location, etc. SEC filings are also available.

## Finding legal information

Please see the guides at <http://www.shepherd.edu/libweb/find/guides/polisci/>.