

**NOT FINANCIAL AID ELIGIBLE**



**STUDENT ADMISSION AND REGISTRATION FORM**  
**FOR NEW NON-DEGREE STUDENTS ONLY**

ALL LINES MUST BE COMPLETED BEFORE FORM CAN BE SUCCESSFULLY PROCESSED.  
 TYPE OR PRINT NEATLY

- Check the status that applies to you this semester:
- Non-degree TRANSIENT student taking credits to transfer to another institution
  - Non-degree SPECIAL student taking credits for personal enrichment
  - Non-degree POST-BACCALAUREATE student (already earned a bachelor's degree)
  - Non-degree WV SENIOR CITIZEN (resident at least 65 years of age). Must register in person during late registration.

Semester Applying For: \_\_\_\_\_ 20 \_\_\_\_  
 (Fall/Spring/Summer)

1. Social Security Number: \_\_\_\_\_ Date: \_\_\_\_\_
2. Name (Last, First, Middle): \_\_\_\_\_
3. Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ WV County: \_\_\_\_\_
4. Home Telephone (\_\_\_\_\_) \_\_\_\_\_ Work Telephone (\_\_\_\_\_) \_\_\_\_\_
5. Birthdate: \_\_\_\_\_
6. Are you a citizen of the United States?  No  Yes (Non-citizens or Permanent Resident Aliens will need to complete an International Student Information Form in the Admissions Office.)
7. Name of High School: \_\_\_\_\_  
 City & State: \_\_\_\_\_
8. Have you earned a high school diploma?  No  Yes Date: \_\_\_\_\_ H.S. GPA: \_\_\_\_\_
9. Have you earned a GED?  No  Yes Date: \_\_\_\_\_ Score: \_\_\_\_\_
10. Attended Shepherd previously?  No  Yes Date: \_\_\_\_\_
11. List all previous names: \_\_\_\_\_
12. Have you registered with the Selective Service?  No  Yes  Not Required  
*(Almost all male U.S. citizens, and male aliens living in the U.S., who are 18 through 25, are required to register with Selective Service)*
- 13.\* Ethnic Group:  American Indian or Alaskan  Black  White  Hispanic  Asian or Pacific Islander  
*\*This question is optional. The University asks for this information to allow it to submit statistical data to the federal and state government on a regular basis. Your eligibility to register will not be impaired if you choose not to answer this question.*
14. Plan to work toward a degree at Shepherd?  No  Yes (If Yes, please contact the Admissions Office.)  
 Students registering with this form cannot change to degree seeking status after the third Friday of September for the Fall Semester, or after the third Friday of February for the Spring Semester.
15. Have you earned a degree?  No  Yes List Degree: \_\_\_\_\_

**COURSE REGISTRATION**  
 Complete all blocks for each class listed

CRN#	Subject	Course #	Sec.	Day	Time	Course Title	Credits	Audit	Dept. Chair Name & Signature*
TOTAL:									*Required for students requesting Senior Citizen waiver

LIMITED TO SEVEN (7) HOURS.

- RESIDENCY** Check one of the following if you claim to be a WV Resident:
- I (or my parents, if a dependent) have lived in West Virginia for at least 12 months prior to the first date of enrollment at Shepherd University.
  - I am married to a spouse who has lived in West Virginia for at least 12 months prior to the first date of enrollment at Shepherd University.
- Signature: \_\_\_\_\_

List parents' or legal guardians' name (if living with them): \_\_\_\_\_

*Directory information may be released on enrolled students unless the student requests in writing to withhold this information.*

Shepherd University Office of Admissions • P.O. Box 3210 • Shepherdstown, WV 25443-3210  
 Phone: (304) 876-5212 • (800) 344-5231