

*Congratulations
on your election as*

**VICE PRESIDENT –
SCHOLARSHIP & AWARDS**

This is your

**PACKET FOR
NEW OFFICERS**

What's inside?

Everything you need to know for your position. We want to assist you towards *full understanding and completion* of your position responsibilities:

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- *Helpful Links*



Any questions?

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Duties of the Vice President-Scholarship & Awards (VPSA)

(from Policy and Procedures Manual section B, policy 17)

- To ensure the chapter is informed about all opportunities for individual and chapter fraternal recognition.
- To coordinate and oversee the chapter's award application process, including nomination of a Collegian of the Year candidate.
- To serve as the contact person for the provincial and national Scholastic Development and Awards Committees.
- To develop programs to foster and recognize members' academic achievement.
- To educate members about university and Fraternity scholarship and academic development opportunities.
- To oversee the administration of any chapter scholarships.
- To promote to the university and local community any recognition received by members and/or the chapter.

Opportunities for Member and Chapter Recognition

Delta Sigma Pi offers over 20 opportunities for member and chapter recognition. Additionally there are multiple opportunities for chapters to recognize non-members for their service to the Fraternity. Information regarding all of these opportunities may be found in the Awards and Recognition Guide at http://www.dspnet.org/site/pdf/manuals/Awards_Rec.pdf.

The VPSA should ensure the chapter is informed about all recognition opportunities and promote participation in this Fraternity program.

Chapter Awards

Every year each chapter in the Fraternity has the opportunity to be recognized for the accomplishments they have completed throughout the previous school year. Regional, Provincial, and national fraternity awards are given to chapters for Outstanding Service, Outstanding Professional Activities, the Most Improved Chapter, Outstanding Financial Operations, Outstanding Alumni Relations, Outstanding Scholastic Development, and the Most Outstanding Chapter. Every chapter can also apply for Honor Roll and Honorable Mention levels of operation.

In order to be eligible for an award a chapter must apply following the requirements found in the Awards & Recognition Guide (http://www.dspnet.org/site/pdf/manuals/Awards_Rec.pdf). The VPSA and/or any awards committee should inform chapter members and individual officers of the criteria and requirements of each award at the beginning of the school year. This will allow the chapter to plan ahead and submit the best possible applications.

Awards Application Process

The VPSA should help the chapter set goals for participation in Delta Sigma Pi's awards program. The goals should be set at the beginning of the academic year in order to ensure all award eligibility requirements are met throughout the year.

The VPSA is not expected to complete applications for chapter awards. He/She should become familiar with the application process and chair a committee that is in charge of compiling the applications.

The Awards & Recognition Guide provides the criteria and guidelines for applying for all Fraternity honors. If you have questions about the Fraternity's awards program or the application process, do not hesitate to contact your Provincial Scholastic Development & Awards Committee Chair, a member of the national committee, or Dale Clark at the Central Office.

Collegian of the Year

Each fall, the VPSA should promote and ensure that the chapter elects one of its members to be the chapter Collegian of the Year. Nominations need to be submitted online by October 15. The chapter candidate's application needs to be submitted online by November 15.

Programs for Academic Achievement

The goal of these programs should be to emphasize individual and chapter academic achievement. Steps toward this goal may include:

- Setting short- and long-term goals for the chapter's academic performance
- Promoting and recognizing individual and chapter achievement
- Facilitating positive interactions with faculty
- Stimulating career development programming for members

University and Fraternity Scholarships and Academic Development Opportunities

The objective of this duty is to ensure chapter members are aware of the variety of scholarship and academic development opportunities offered by Delta Sigma Pi and your university. These opportunities include, but may not be limited to:

- Delta Sigma Pi Leadership Foundation scholarships (A listing of these scholarships and guidelines for applying may be found at http://www.dspnet.org/site/leadership_foundation/scholarship_program.asp)
- University financial aid
- Non-Fraternity sponsored scholarships
- Tutoring programs offered through the university

Complete information and the application procedures are provided in the Awards & Recognition Guide (http://www.dspnet.org/site/pdf/manuals/Awards_Rec.pdf).

Helpful Links

- Awards and Recognition Manual- http://www.dspnet.org/site/pdf/manuals/Awards_Rec.pdf
- Academic Achievement Guide- <http://www.dspnet.org/site/pdf/manuals/Academic.pdf>
- Awards and Recognition- <http://www.dspnet.org/awards/default.aspx>
- Leadership Foundation Scholarships- http://www.dspnet.org/site/leadership_foundation/scholarship_program.asp