

SPRING 2012 TECHSHOP SERIES

Would you like to learn more about emerging classroom technology?
Mark these dates on your calendar to attend an hour-long, hands-on workshop!

For more information, contact Lauryl Lewis at (304) 876-5059 or llewis@shepherd.edu.

Bring a brown bag lunch and join us! **Beginner to advanced —all skill levels welcome!**

If you are unable to attend, but would like to schedule a one-on-one or departmental training session on any of these topics, email llewis@shepherd.edu.



January

24th Tuesday – 12:30-1:30pm — **Discussion Forum Tool**

The Discussion Forums tool in the Sakai system allows you to communicate with other site participants through moderated online discussion forums. It also allows you to send private messages to individual site participants. **Location: LIB #307**

February

1st Wednesday – 12:00-1:00pm

Learn the various **Audio-Visual Media Services** available for classroom instructional support, including web and teleconferencing, satellite down links, poster printing, the use of test scoring machines, and more with director, Larry Dowdy. **Location: LIB #307**

7th Tuesday - 12:30-1:30pm— **Gradebook**

If you are an instructor, the Gradebook tool allows you to calculate, store, and distribute grade information to students online. In this session, you will learn how to set up a Gradebook and distribute it to your students. **Location: LIB #307**

15th Wednesday 12:00-1:00pm - **Screen Recording Software**

We will teach you how to create videos using images, audio, music and other media.

You can easily generate effective videos that help you train, teach, inform, and more. **Location: LIB #350**

21st Tuesday -12:30-1:30pm— **Audacity**

Learn how to use this audio recording software program. With this program you will be able to record a podcast, lecture, and other such material. This is a free download available to anyone with a computer. It works with both MAC and PC. Our guest speaker for this Techshop is Christy Toms, Library Learning Assistant, Library Instruction. Christy is well versed in Audacity and will bring her ideas and talents to the session. **Location: LIB #350**

29th Wednesday – 12:00-1:00pm—**Tests & Quizzes**

If you are an instructor, the Tests & Quizzes tool allows you to create online assessments and learning enrichment instruments such as tests and quizzes, self-study questions, language drills, and practice problem sets for delivery via a web interface to students or other site participants. You may also use this tool to create surveys to gather information or collect informal feedback from site members. **Location: LIB #307**

March

6th Tuesday —12:30-1:30pm

Learn the various **Audio-Visual Media Services** available for classroom instructional support, including web and teleconferencing, satellite down links, poster printing, the use of test scoring machines, and more with director, Larry Dowdy. **Location: LIB #307**

20th Tuesday –12:30-1:30pm- **Videocasting**

We will show you the best practices on creating your own videocast. A videocast can be used to present your lecture. You can also use it to produce any media rich material. You will learn how to use the video camera and take this information from the camera to a digital environment. **Location: LIB #350**

28th Wednesday – 12:00-1:00pm—**SMART Board**

Learn how to use the SMART Board & SMART technology in your classroom. **Location: LIB #350**

April

3rd Tuesday –12:30-1:30pm— **Screen Recording Software**

We will teach you how to create videos using images, audio, music and other media.

You can easily generate effective videos that help you train, teach, inform, and more. **Location: LIB #350.**

17th Tuesday - 12:30-1:30pm—**Audacity**

Learn how to use this audio recording software program. With this program you will be able to record a podcast, lecture, and other such material. This is a free download available to anyone with a computer. It works with both MAC and PC. Our guest speaker for this Techshop is Christy Toms, Library Learning Assistant, Library Instruction. Christy is well versed in Audacity and will bring her ideas and talents to the session. **Location: LIB #350**

25th Wednesday - 12:00-1:00pm—**SMART Board**

Learn how to use the SMART Board & SMART technology in your classroom. **Location: LIB #350**