

**Assessment Task Force
Meeting Minutes
Monday, September 22nd
Rumsey Room**

Present: Laura Renninger, Max Guirguis, Kristin Kaineg, Kim Scranage, Ed Magee, Quincy Adams, Karen Green

Meeting commenced at 9:00 AM.

1. CLA results from the 2007-2008 Academic Year were presented and discussed. The “value-added” at Shepherd University surpassed 82% of institutions that participated in the CLA this past year. The committee discussed ways to spread this information across campus and market the good news externally.
2. A mini-grant request from the Sociology Department was discussed. The committee decided to fund the grant pending necessary revisions to the proposal. Laura Renninger will meet with Dr. Darboe and discuss these revisions on September 29th.
3. Two Department Plans (Sociology and Environmental Studies) and one Department Report (Environmental Studies) were reviewed by the committee. Strengths, weaknesses and suggestions for changes were documented by the committee and letters will be sent to the department facilitators the week of September 29th.

Meeting adjourned at 10 AM.

Respectfully submitted,

Laura Renninger