

**Assessment Task Force  
Meeting Minutes  
Monday, October 20<sup>th</sup>, 2008  
Cacapon Room**

Present: Laura Renninger, Kristin Kaineg, Kim Scranage, Quincy Adams, Linda Dunn

Meeting commenced at 9:00 AM.

1. The committee approved a mini-grant request from the Department of Psychology. Members of the department wish to meet off-campus for a day to review their psychology program's student learning goals and compare them to the American Psychological Association's (APA) quality performance benchmarks for undergraduate psychology programs
2. The library assessment report was reviewed by the committee. Strengths, weaknesses and suggestions for changes were documented by the committee and letter will be sent to the library the week of November 3<sup>rd</sup>.
3. The committee would like to invite faculty and administrative assessment facilitators to meetings each month so that we may discuss the assessment process on a more individual basis. This will help us to promote and sustain a culture of commitment to the process. The committee would also like to have the log of plans and reports received posted to the assessment website. Laura Renninger will work on making this information accessible.
4. Our next meeting will take place on November 17<sup>th</sup> at 9AM in the Rumsey Room.

Meeting adjourned at 10 AM.

Respectfully submitted,

Laura Renninger