

Shepherd University Board of Governors
June 9, 2005
Agenda Item No. 6

POLICY 32
REDUCED TUITION AND FEE PROGRAM FOR
STATE RESIDENTS WHO ARE AT LEAST
SIXTY-FIVE YEARS OF AGE

A draft policy on tuition waivers for senior citizens was distributed for public comment in April. One comment was received, and the draft has been amended to reflect that permission of the instructor will only be necessary when permission is necessary for any student to enroll in the course.

This Policy replaces the former Board of Directors rule which was transferred to the jurisdiction of the boards of governors.

The following resolution is recommended for adoption by the Board:

RESOLVED, That the Shepherd University Board of Governors approves Policy 32, *Reduced Tuition and Fee Program for State Residents Who Are at Least Sixty-Five Years of Age*, as presented in the agenda book, to become effective immediately.

**SHEPHERD UNIVERSITY
BOARD OF GOVERNORS
POLICY 32**

**TITLE: REDUCED TUITION AND FEE PROGRAM FOR STATE
RESIDENTS WHO ARE AT LEAST SIXTY-FIVE YEARS OF AGE**

SECTION 1. GENERAL

- 1.1 Scope - This policy establishes a reduced tuition and fee program for residents of West Virginia who are at least sixty-five years of age allowing them to take courses or classes at Shepherd University on a space available basis.
- 1.2 Authority - West Virginia Code §18B-1-6, §18B-10-7a
- 1.3 Effective Date –

SECTION 2. Eligibility and Participation

- 2.1. A participant will be permitted to register for a course under either of the two options of this program provided that the participant is a resident of West Virginia and is at least sixty-five years of age.
- 2.2. A participant may register for a course under either of the two options of this program provided that classroom space is available.
- 2.3. A participant may register for a course under either of the two options of this program; provided, that if the course registration procedures require that the instructor of the course consents to the enrollment of each student, such requirement also applies to a participant under this policy.
- 2.4. A participant will be subject to the institutional programmatic and financial guidelines for enrollees in this program and to the rules, regulations, procedures, and requirements, including course prerequisites, of the campus.
- 2.5 Special Provisions

- 2.5.1 A participant may only register for a course when seats are available and with the permission of the course instructor.
- 2.5.2 A participant will be required to pay special fees, including laboratory fees, if applicable for the course.
- 2.5.3 No other general university fees will be required.

SECTION 3. No-Credit Option

- 3.1 The total tuition and fees charged for each course under the no-credit option, excluding laboratory and university specific fees, may not exceed fifty dollars.
- 3.2 A grade or credit may not be given under the no-credit option.

SECTION 4. Credit Option

- 4.1 The total tuition and fees charged in the program under the for-credit option shall not exceed fifty percent of the normal rates charged to state resident students.