TO: Dr. Jason Best, Faculty Senate President  
Mr. Brian Hammond, Chair of Classified Staff Council  
Mr. Daniel Bascom, President of Student Government Association  

FROM: Suzanne Shipley  

DATE: March 14, 2011  

SUBJECT: Notice of Board of Governors Policy Making  

Pursuant to Policy One of the Board of Governors, I hereby give notice that the University is proposing to amend Board Policy 26, Salary Policy. The revisions to this policy are as follows:  

1. Changes in Section 2 apply only to 2011. They would represent the Board’s formal endorsement of converting the October 1, 2010 temporary salary enhancements into permanent salary for both classified and non-classified staff who received temporary enhancements. These changes would provide that for faculty who received temporary enhancements, the salary increase calculations will be done by adding the amount of the October 1, 2010 increases into the faculty salary increase pool and recalculating all faculty salaries from the September 30, 2010 base salary. The purpose of the difference in the methodologies is to honor the provision of the faculty merit pay policy that in years when no money is allocated toward merit increases, the merit awards roll forward to the following year.  

2. Changes in Section 3.1.3A update language as to the staggered terms of members, now that three years have passed since beginning the staggered term process. Consistent with changes in the faculty evaluation process which will require annual reports to be completed by March 1 instead of April 1 each year, the elections of new members to the Faculty Merit Evaluation Committee must be complete by February 1 and the first meeting will be held by February 15. The election of a Chair and Vice Chair is codified, and a provision is added to address convening the initial meeting.  

3. In Section 3.1.3G the Faculty Merit Evaluation Committee’s timeline for review of applications is expanded to 40 days and the review by the VPAA review is expanded to 30 days.  

4. Changes in Section 5 delete references to deadlines for completing annual evaluations, which are obsolete due to the institutional framework of implementing salary increases in the fall rather than for July 1. Obsolete references to the former criteria of the institutional evaluation form are updated to reflect that the evaluation criteria are assessed on a five-point scale.  

New language is underlined. Deleted language is shown in strikes.  

You and any interested persons are invited to submit comments or suggestions to me in writing at any time prior to the close of business on April 13, 2011. The Board of Governors will probably take up this proposed amendment for action at its meeting on April 14, 2011.  

A copy of this Notice will also be posted on the Board’s web page and will be available for anyone to obtain from my office.  

cc: Dr. Brian Noland, Chancellor