TO: Dr. Jason Best, Faculty Senate President  
Mr. Brian Hammond, Chair of Classified Staff Council  
Mr. Daniel Bascom, President of Student Government Association

FROM: Suzanne Shipley

DATE: March 11, 2011

SUBJECT: Notice of Board of Governors Policy Making

Pursuant to Policy One of the Board of Governors, I hereby give notice that the University is proposing to amend Board Policy 19, Academic Freedom, Professional Responsibility, Promotion, And Tenure. The revisions to this policy are a complete revision of the section of our faculty personnel policies relating to evaluation of faculty. Most of the revisions in this proposed revision were recommended by the Faculty Senate. Minor additional adjustments to those recommendations include clarification of the process if a faculty member fails to designate at least the required minimum number of courses to be evaluated by students, and clarification of the circumstances in which the Center for Teaching and Learning may be used as a resource to assist faculty in their pedagogy.

Policy 19 has previously been developed in two components. The base policy text is the shorter component, expressing fundamental concepts. In this revision, no changes are proposed except as to the effective date. The Appendix is the complete framework of specific faculty personnel policies and is formatted to mimic the traditional layout of Shepherd’s Faculty Handbook. The changes consist of a complete revision of Section I-A-12 of the Appendix.

I enclose a copy of the proposed revisions to the policy.

The on-line version of this notice includes separate links for the base policy and the appendix. To facilitate conservation of paper printing, a short copy that only includes the pages from the appendix on which changes were made is attached.

New language is underlined. Deleted language is shown in strikes.

You and any interested persons are invited to submit comments or suggestions to me in writing at any time prior to the close of business on April 13, 2011. The Board of Governors will probably take up this proposed amendment for action at its meeting on April 14, 2011.

A copy of this Notice will also be posted on the Board’s web page and will be available for anyone to obtain from my office.

cc: Dr. Brian Noland, Chancellor