

Shepherd University Board of Governors

Minutes of the Meeting of October 13, 2005

The Shepherd University Board of Governors met on October 13, 2005, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: Manny Arvon, David Blythe, Lauri Bridgeforth, Catherine Daniel, Doris Griffin, Anders Henriksson, Robert McMillan, Andy Michael, Barbara Pichot, Brent Robinson (by phone) and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board chair John Sherwood was absent from the meeting.

Vice-Chair McMillan convened the meeting of the Board of Governors at 2:00 p.m.

1. MINUTES OF THE MEETING OF SEPTEMBER 8, 2005

M (Henriksson) S (Arvon), PASSED, that the minutes of the September 8, 2005 meeting of the Board of Governors be adopted as presented in the agenda book.

2. PRESIDENT'S REPORT

President Dunlop reported that LOCEA recently clarified that fees associated with capital projects will not be exempt from the tuition and fee cap. Therefore, all planning related to new capital projects which would be funded through prospective bonding are being slowed down at this time because the University might not be able to implement student fee increases sufficient to fund them.

3. ATHLETIC PROGRAM PHILOSOPHY

M (McMillan) S (Starliper), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the revised Shepherd University Athletic Program Philosophy as presented in the agenda book of October 13, 2005, as amended in the following manner:

Line 5: replace 'preference' with 'orientation;'
Section b: following the phrase 'are admitted by the', insert 'Office of Admissions subject to policies set by the'.

4. APPROVAL OF SALARY INCREASES

M (McMillan) S (Henriksson), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves and ratifies the salary allocations as presented in the agenda book of October 13, 2005.

5. **STAFF CRITICAL RETENTION DESIGNATION**

M (Starliper) S (Bridgeforth), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors authorizes the use of critical retention status, if deemed necessary by the President, for the position title certified grounds supervisor.

6. **ANNUAL ENROLLMENT MANAGEMENT REPORT**

Dr. Marie Carter, Vice President for Enrollment Management, Ms. Kimberly Scranage, Director of Admissions, Ms. Tracy Seffers, Registrar and Ms. Elizabeth Sturm, Director of Financial Aid, presented to the Board details of Fall 2005 student demographic data, the recruitment model, financial aid awards and technological advances in the transcript evaluation process for transfer students.

7. **CENTER FOR CONTEMPORARY ARTS FINAL APPROVAL OF PHASE 1A DESIGN AND BUDGET**

M (McMillan) S (Bridgeforth), PASSED, that the following resolution be adopted by the Board:

RESOLVED, That the Shepherd University Board of Governors approves the Center for Contemporary Arts Phase 1A design and project budget as presented in the agenda book and at the Board meeting of October 13, 2005.

8. **NEW BUSINESS**

Andy Michael reminded Board members of their agreement to participate in giving and advised them that they will soon receive letters soliciting their gifts.

9. **PUBLIC COMMENTS**

There were no public comments made at the meeting.

There being no further business, the meeting was adjourned.

John M. Sherwood
Chair

Manny P. Arvon
Secretary