

# Shepherd University Board of Governors

## Minutes of the Meeting of March 26, 2008

The Shepherd University Board of Governors met on March 26, 2008 in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: Lauri Bridgeforth, Doris Griffin, Anders Henriksson, Robert McMillan, Andrew Michael, W. Mark Rudolph, Diane Shewbridge and Jessie Sigley. Also present were Shepherd University President Suzanne Shipley, members of the executive staff and others. Board members Manny Arvon, Gat Caperton, Mary Clare Eros and Lacy I. Rice, III, were absent from the meeting.

Chair McMillan convened the meeting of the Board of Governors at 2:00 p.m.

### 1. MINUTES OF THE MEETING OF JANUARY 10, 2008

**M (Michael) S (Bridgeworth), PASSED**, that the minutes of the January 10, 2008 meeting of the Board of Governors be adopted as presented in the agenda book.

### 2. PUBIC COMMENTS

Dr. Sylvia Shurbutt, President of the Faculty Senate, provided a report including the Senate Report Card, the March 2008 Administrative Council of Faculty (ACF) Report, and an overview of the 2008 legislative session. Dr. Shurbutt also discussed the Senate's interest in enhancing benefits for and ensuring a greater campus-connection for retiring faculty.

### 3. PRESIDENT'S REPORT

In addition to the President's Report that was included in the agenda book, President Shipley discussed the key themes of the January Board of Governors retreat.

### 4. HOUSING AND DINING FEES FOR 2008-2009

**M (Henriksson) S (Bridgeforth), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the increases in housing rates as presented in the Agenda Book.

**M (Henriksson) S (Randolph), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the increases in meal plan rates and the new meal plan as presented in the Agenda Book.

**5. QUARTERLY FINANCIAL MANAGEMENT REPORT**

Mr. Ed Magee, Vice President for Administration and Finance presented to the Board the Quarterly Financial Management Report for the second quarter of Fiscal Year 2008.

**6. ENROLLMENT CENSUS DATA FOR SPRING 2008**

The Spring 2008 Enrollment Census Data report was included in the Agenda Book.

**7. PERSONNEL DATA**

Mr. Alan Perdue, General Counsel, presented to the Board the Annual Personnel Data Report.

**8. APPROVAL OF NEW CONCENTRATION IN SPORTS MARKETING**

**M (Griffin) S (Rudolph), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the Concentration in Sports Marketing, effective for the Fall 2008 academic semester.

**APPROVAL OF NEW MINOR IN HEALTH AND FITNESS**

**M (Henriksson) S (Bridgeforth), PASSED**, that the following resolution be adopted by the Board.

**RESOLVED**, That the Shepherd University Board of Governors approves the Minor in Health and Fitness, effective for the Fall 2008 academic semester.

**APPROVAL OF NEW CONCENTRATIONS IN ENGLISH LITERATURE AND CREATIVE WRITING**

**M (Sigley) S (Bridgeforth), PASSED**, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the English Literature Concentration and Creative Writing Concentration, effective for the Fall 2008 academic semester.

**APPROVAL OF NEW CONCENTRATION IN ENVIRONMENTAL SUSTAINABILITY**

**M (Bridgeforth) S (Sigley), PASSED**, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the concentration in Environmental Sustainability, effective for the Fall 2008 academic semester.

**APPROVAL OF NEW TEACHING SPECIALIZATION IN DRIVER EDUCATION 9-12**

**M (Rudolph) S (Bridgeforth), PASSED**, that the following resolution be adopted by the Board.

RESOLVED, That the Shepherd University Board of Governors approves the Teaching Specialization in Driver Education, 9-12, effective for the Fall 2008 academic semester.

**9. VISION STATEMENT**

Dr. Mark Stern, Chair of the Strategic Planning Committee, brought forward to the Board for discussion a draft vision statement. Following discussion, it was agreed that the Strategic Planning Committee will continue to work on a version that will include a branding statement for approval by the Board.

**10. STRATEGIC PLANNING**

Dr. Stern provided an update of the work of the Strategic Planning Committee which is currently focusing on fulfilling the requirements of the Compact to be filed with the Higher Education Policy Commission. Dr. Stern explained that the Compact is directly tied to strategic planning as it will be guiding Shepherd for the next six years.

## **NEW BUSINESS**

There was no new business discussed at the meeting.

### **11. EXECUTIVE SESSION**

**M (Griffin) S (Shewbridge), PASSED,** That pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board enter into executive session for the purpose of discussing matter of awards and honors and for discussion of individual personnel matters.

At the conclusion of the executive session, the Board returned to open session.

There being no further business, the meeting was adjourned.

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Robert A. McMillan  
Chair

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Gat Caperton  
Secretary