

# Shepherd University Board of Governors

## Minutes of the Meeting of January 11, 2007

The Shepherd University Board of Governors met on January 11, 2007, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: Lauri Bridgeforth (by phone), Gat Caperton, Doris Griffin, Anders Henriksson, Robert McMillan, Andy Michael, Lacy Rice III, Brent Robinson, John Sherwood and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board members Manny Arvon, and Christopher Raines were absent from the meeting.

Chair Sherwood convened the meeting of the Board of Governors at 2:00 p.m.

### 1. ADMINISTRATION OF OATH OF OFFICE FOR NEW AND REAPPOINTED BOARD MEMBERS

The oath of office was administered to Mr. Gat Caperton who was appointed to a new term ending June 30, 2010, Ms. Lauri Bridgeforth, reappointed to a term ending June 30, 2009, and Ms. Doris Griffin, reappointed to a term ending June 30, 2009.

### 2. MINUTES OF THE MEETING OF NOVEMBER 9, 2006

**M (Starliper) S (Bridgeforth), PASSED**, that the minutes of the November 9, 2006 meeting of the Board of Governors be adopted as presented in the agenda book. [Members participating by phone were individually polled.]

### 3. PRESIDENT'S REPORT

In addition to the President's Report that was included in the agenda book, President Dunlop shared with the Board that he had just returned from attending the State of the State Address. There was very little mention of Higher Education in the address. Dr. Dunlop also recently attended the NCAA Conference and reported that the proposed realignment of Division II schools into two groups failed. The WVIAC will remain the same and is the largest Division II conference in the country.

### 4. FINAL ADOPTION OF REVISED POLICY 19

**M (Henriksson) S (Griffin), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

**RESOLVED**, That the Shepherd University Board of Governors approves the revisions to Policy 19, *Academic Freedom, Professional Responsibility, Promotion and Tenure*, as presented in the agenda book, to become effective immediately upon approval of the Chancellor.

**5. FINAL ADOPTION OF REVISED POLICY 10**

**M (Starliper) S (Robinson), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

**RESOLVED**, That the Shepherd University Board of Governors approves the revisions to Policy 10, *Employee Leave*, as presented in the agenda book, to become effective immediately upon approval of the Chancellor.

**6. REALIGNMENT OF THEATER PROGRAM**

**M (Henriksson) S (McMillan), PASSED**, that the following resolutions be adopted by the Board. [Members participating by phone were individually polled.]

**RESOLVED**, That the Shepherd University Board of Governors approves realignment of the Theater program from its association with Music to Art, with the new department to be known as the Department of Contemporary Art and Theater, effective July 1, 2007.

**RESOLVED**, That the Shepherd University Board of Governors approves the renaming of the Department of Music and Theater to the Department of Music, effective July 1, 2007.

**7. DESIGNATION OF NON-CLASSIFIED CRITICAL RETENTION POSITIONS**

**M (Michael) S (Rice), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

**RESOLVED**, That the Shepherd University Board of Governors approves the following position titles for non-classified, critical retention status:

Assistant Athletics Director / Administrative Associate  
Butcher Center Manager / Head Baseball Coach  
Coordinator of Institutional Research  
Director of Alumni Relations  
Director of Major Gifts  
Director of Multicultural Affairs  
First Year Experience Director  
Instructional Technologist  
Operations Manager, One-Card Center  
Senior Accountant  
Web Manager

**8. ANNUAL PERSONNEL DATA REPORT**

Mr. Alan Perdue, General Counsel, presented the Annual Personnel Data Report to the Board.

9. **ANNUAL STAFF DEVELOPMENT REPORT**

Dr. Starliper discussed the Annual Staff Development Report with the Board

10. **ANNUAL PUBLIC SAFETY REPORT**

Mr. Alan Perdue, General Counsel, presented the Annual Public Safety Report to the Board.

11. **RESOLUTION HONORING DR. DANIEL C. STARLIPER**

**M (Michael) S (Robison), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

RESOLUTION HONORING DR. DANIEL C. STARLIPER

WHEREAS, Dr. Daniel C. Starliper has represented the Classified Employees for many years, first on the Shepherd College Board of Advisors, from July 1991 to June 1993 and from July 1997 to June 2001, and then on the Shepherd University Board of Governors since its inception; and

WHEREAS, Dr. Starliper is retiring from his position as Director of Human Resources at Shepherd University, following almost 23 years of service, on February 1st and, thus, resigning from the Board; and

WHEREAS, Dr. Starliper has consistently represented his constituents with vigor, sensitivity, and attentiveness to detail; and he has attended every meeting of the Board of Governors, without fail, from its first establishment; and

WHEREAS, Dr. Starliper has honored his alma mater with loyalty and pride;

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Dr. Starliper for his record of faithful service to the University and to the Board of Governors, expresses to him its sincere gratitude, and wishes him an enjoyable and rewarding retirement; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the January 11, 2007 Board of Governors meeting and that a copy of the resolution be presented to Dr. Starliper.

12. **NEW BUSINESS**

No new business was discussed at the meeting.

**13. EXECUTIVE SESSION**

**M (Starliper) S (McMillan), PASSED**, That Pursuant to Section 4 of Article 9A of Chapter 6 of the W V Code, the Board enter into executive session for the purpose of discussing individual personnel matters, including presidential compensation. [Members participating by phone were individually polled.]

At the conclusion of the executive session, the Board returned to open session.

There being no further business, the meeting was adjourned.

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John M. Sherwood  
Chair

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Manny P. Arvon  
Secretary