

# Shepherd University Board of Governors

## Minutes of the Meeting of November 9, 2006

The Shepherd University Board of Governors met on November 9, 2006, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: Lauri Bridgeforth (by phone), Doris Griffin, Robert McMillan, Andy Michael, Christopher Raines, Lacy Rice III (by phone), John Sherwood and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board members Manny Arvon, Anders Henriksson, Barbara Pichot and Brent Robinson was absent from the meeting.

Chair Sherwood convened the meeting of the Board of Governors at 2:00 p.m.

### 1. MINUTES OF THE MEETING OF OCTOBER 12, 2006

**M (Starliper) S (McMillan), PASSED**, that the minutes of the October 12, 2006 meeting of the Board of Governors be adopted as presented in the agenda book. [Members participating by phone were individually polled.]

### 2. ANNUAL FINANCIAL REPORT

Mr. Ed Magee, Vice President for Administration and Finance, and Mr. Dennis Juran, of Deloitte and Touche, presented the annual financial report to the Board. Chair Sherwood complimented Mr. Magee and his staff for their work.

### 3. PRESIDENT'S REPORT

In addition to the President's Report that was included in the agenda book, President Dunlop shared with the Board additional information regarding the Athletics Department's desire for a standard athletics logo.

### 4. STAFF CRITICAL RETENTION DESIGNATION

**M (Starliper) S (McMillan), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

**RESOLVED**, that the Shepherd University Board of Governors authorizes the use of non-classified, critical retention status for the position title Assistant Director of Residence Life for Housing Technology.

### 5. QUARTERLY FINANCIAL MANAGEMENT REPORT

Mr. Ed Magee, Vice President for Administration and Finance, presented to the Board the Quarterly Financial Management Report for the period ending September 30, 2006.

**6. ENROLLMENT MANAGEMENT ANNUAL REPORT**

Dr. Marie Carter, Vice President for Enrollment Management, and the Enrollment Management team presented the Enrollment Management Annual Report to the Board.

**7. REVIEW OF WELLNESS CENTER PROJECT APPROVAL**

**M (McMillan) S (Michael), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

**RESOLVED**, that the Shepherd University Board of Governors, notwithstanding any prior action of the Board, approves the Schematic Designs and Project Budget for the Wellness Center addition to the Butcher Center and authorizes the President or designee to utilize such construction bid-alternates as may be deemed appropriate by the President, consistent with the Schematic Designs.

**8. NEW BUSINESS**

Chair Sherwood reported that the work of the Presidential Search Committee is moving forward and shared with the Board this list of publications in which the job announcement is being advertised.

Dr. Dan Starliper, Classified Employee representative to the Board, informed the Board that Mr. Ken Harbaugh has been elected by the Classified Employees Council to be the representative to the Board beginning in February, 2007, at which time Dr. Starliper will retire. Mr. Harbaugh will immediately become a member of the Presidential Search Committee.

**9. EXECUTIVE SESSION**

**M (Starliper) S ( McMillan), PASSED**, that the following resolution be adopted by the Board. [Members participating by phone were individually polled.]

Pursuant to Section 4 of Article 9A of Chapter 6 of the W V Code, the Board enter into executive session for the purpose of discussing individual personnel matters, including presidential compensation.

At the conclusion of the executive session, the Board returned to open session.

There being no further business, the meeting was adjourned.

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John M. Sherwood  
Chair

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Manny P. Arvon  
Secretary